

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTHWEST LAKEWOOD SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE WASTEWATER UTILITY ENTERPRISE HELD OCTOBER 28, 2015

A regular meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of the Wastewater Utility Enterprise (referred to hereafter as "Board") was convened on Wednesday, the 28th day of October, 2015, at 4:00 P.M., at the offices of Martin/Martin, Inc., 12499 W. Colfax Avenue, Lakewood, Colorado. The meeting was open to the public.

#### ATTENDANCE

##### Directors In Attendance Were:

Anthony M. Dursey, President  
James D. "Jim" Zimmerman  
Gregory A. "Greg" Fabisiak  
Catherine "Cici" Kesler

##### Also In Attendance Were:

AJ Beckman and George Turtle; Special District Management Services, Inc.

Tim Flynn, Esq.; Collins, Cockrel & Cole, P.C.

Wayne Ramey; Ramey Environmental Compliance

Bill Willis; Martin/Martin Consulting Engineers

#### ADMINISTRATIVE MATTERS

Minutes: The Board reviewed the minutes of the September 23, 2015 regular meeting.

Following discussion, upon motion duly made by Director Zimmerman, seconded by Director Kesler and, upon vote, unanimously carried, the minutes of September 23, 2015 regular meeting were approved.

#### FINANCIAL MATTERS

Claims: The Board considered approval of the payment of claims through the period ending October 28, 2015, as follows:

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General Fund	\$	18,308.06
Enterprise Fund	\$	<u>76,840.72</u>
Total	\$	<u>95,148.78</u>

Director Dursey noted that in the revised claims list Check No. 1617 was issued at a revised amount. Director Dursey directed Mr. Beckman to verify that the revised check is correct.

Following discussion, upon motion duly made by Director Zimmerman, seconded by Director Kesler and, upon vote, unanimously carried, the Board approved the payment of claims for the period ending October 28, 2015, subject to verification by Mr. Beckman that Check No. 1617 is correct before that check is released. Legal counsel was instructed to prepare a transmittal letter for sending the \$21,000 check to the City of Lakewood for payment in advance of the paving the City of Lakewood has agreed to do on Lewis Street and W. 23<sup>rd</sup> Avenue.

**Unaudited Financial Statement:** Mr. Beckman reviewed with the Board the unaudited financial statements of the District setting forth the cash deposits, investments, and budget analysis, and accounts payable vouchers for the period ending September 30, 2015, and the schedule of cash position updated as of October 27, 2015.

The Board discussed sending a letter to the homeowners who attended the September 23, 2015 Board meeting notifying them that the District has paid the City of Lakewood for paving Lewis Street this spring. The Board directed Mr. Beckman to send the letter as discussed.

Following discussion, upon motion duly made by Director Zimmerman, seconded by Director Kesler and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District setting forth the cash deposits, investments, and budget analysis, and accounts payable vouchers for period ending September 30, 2015, and the schedule of cash position updated as of October 27, 2015, as presented.

**Status of Investments:** Mr. Turtle reviewed the status of investments with the Board. The Board directed Mr. Turtle to perform an analysis of fees added to accounts to be certified to determine if all costs are being covered.

**Banking relationship between the District, FirstBank and Special District Management Services, Inc.:** The Board directed Attorney Flynn to review the letter. The Board will consider following Legal review.

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**2016 Draft Budget:** Mr. Turtle reviewed the 2016 draft budget with the Board. No action was taken by the Board.

**Delinquent Accounts:** The Board discussed delinquent accounts and considered adopting a Resolution certifying delinquent rates/fees and charges to Jefferson County Treasurer for collection with property taxes collected in 2016. Notice of the Board's consideration of such Resolution was previously provided to all affected parties, including the affected property owner or owners by either regular or certified mail, return receipt requested. No members of the public appeared or in any way objected to the Board's consideration of the Resolution.

Following discussion, upon motion duly made by Director Zimmerman, seconded by Director Kesler and, upon vote, unanimously carried, the Board adopted the Resolution certifying delinquent rates/fees and charges to Jefferson County Treasurer for collection with property taxes collected in 2016.

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### **LEGAL MATTERS**

**Deane and Alex Fehrman Claim:** Attorney Flynn noted that this matter would be discussed in executive session.

**November 2015 Election:** Attorney Flynn reported to the Board on the status of the Election.

**Westridge Sanitation District/Northwest Lakewood Sanitation District Easement:** Attorney Flynn reported to the Board that the legal description for the easement has been prepared and that the Westridge Sanitation District's engineers are reviewing.

**Parfet Street Sewer Line Encroachment:** Attorney Flynn reported to the Board that the Westridge Sanitation District's Board has reviewed the video of the lining and is pleased with the final result.

**Amended and Restated Intergovernmental Agreement with Applewood Water and Sanitation District ("IGA"):** Attorney Flynn reviewed the IGA with the Board.

Following discussion, upon motion duly made by Director Fabisiak, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved the Amended and Restated Intergovernmental Agreement between the District and Applewood Water and Sanitation District, subject to minor modifications as recommend by legal counsel.

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### OPERATIONS MATTERS

**Operations Monthly Report:** Mr. Ramey from Ramey Environmental Compliance, Inc. briefed the Board on the monthly report. A copy of the report is attached hereto and incorporated herein by this reference.

**Engineer's report:** Mr. Willis from Martin/Martin presented his report dated October 28, 2015 to the Board. A copy of the report is attached hereto and incorporated herein by this reference.

**2015 Capital Improvements Project:** Mr. Willis reviewed the 2015 Capital Improvements report with the Board.

**Repairs to Lewis Street:** Mr. Willis reported to the Board that the patch is in place and that the City will repave later this year.

**Pay Application No.4:** The Board considered approval of Pay Application No.4 and Change Order No. 4.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved Pay Application No. 4 in the amount of \$20,163.94 and Change Order No. 4 for a decrease in the contract amount of \$77,848.80.

**Quail Street Remove/Replace Project:** The Board discussed the final retainage payment to T. Lowell Construction for the NWLSD Quail Street Remove Replace in the amount of \$14,086.50.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board authorized final payment to T. Lowell Construction for the NWLSD Quail Street Remove Replace in the amount of \$14,086.50.

### OTHER BUSINESS

**4101 Miller Street Property:** Mr. Beckman reviewed with the Board the appraisal received from Daniels Real Estate Services and noted that the appraised value of the 4101 Miller Street property is approximately \$600,000. The Board directed Mr. Beckman to inquire with Mr. Daniels as to whether he considered a multi-family development in his highest and best use scenarios.

**November and December 2015 Meetings:** Mr. Beckman discussed with the Board the regular meeting schedule for November and December. The Board determined to reschedule the November 25, 2015 meeting to November 18, 2015 at 12:00 p.m. at the regular meeting location and the December 23, 2015 meeting to December 16, 2015 at 12:00 p.m. at the regular meeting location.

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### EXECUTIVE SESSION

**Executive Session:** Following a brief discussion, at approximately 5:38 p.m., pursuant to Section 24-6-402(4)(b)(e), C.R.S., upon motion duly made by Director Zimmerman, seconded by Director Kesler and, upon an affirmative vote of all four Directors present, the Board convened in executive session for the purpose of receiving legal advice on specific legal questions and to instruct negotiators relative to the amount of the District's claimed damages that could be sought against both Ramey Environmental and Reynolds Inliner arising out of the Fehrman liability claim, and to determine the District's position with respect to a scheduled mediation session between the parties to the lawsuit.

Those present during the executive session consisted of Directors Dursey, Zimmerman, Fabisiak and Kesler; Legal Counsel and the District Manager.

The executive session lasted approximately 20 minutes and was recorded. At approximately 5:58 p.m. the Board returned to open public meeting. The executive session was recorded as required by law, including the attorney/client privileged portion of the executive session. Mr. Flynn reported that he had received directions during the executive session and that he would proceed accordingly.

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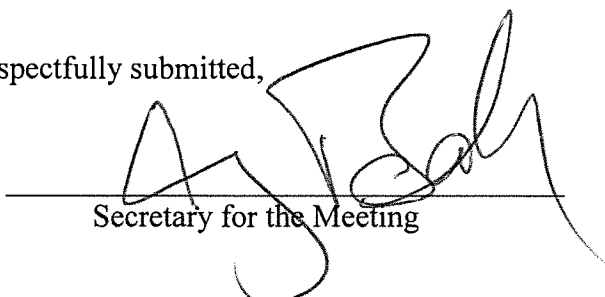
### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made, seconded and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By \_\_\_\_\_

Secretary for the Meeting



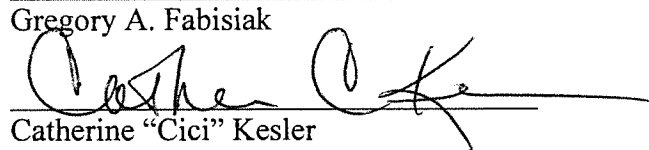
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THESE MINUTES APPROVED AS THE OFFICIAL OCTOBER 28, 2015  
MINUTES OF THE NORTHWEST LAKEWOOD SANITATION DISTRICT BY  
THE BOARD OF DIRECTORS SIGNING BELOW:

  
\_\_\_\_\_  
Anthony M. Dursey

  
\_\_\_\_\_  
James D. "Jim" Zimmerman

\_\_\_\_\_  
Gregory A. Fabisiak  
  
\_\_\_\_\_  
Catherine "Cici" Kesler

**RESOLUTION NO. 2015-10-1**

**NORTHWEST LAKEWOOD SANITATION DISTRICT**

**JEFFERSON COUNTY, COLORADO**

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**A RESOLUTION CERTIFYING DELINQUENT ACCOUNTS FOR  
COLLECTION BY THE COUNTY TREASURER**

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**WHEREAS**, the Northwest Lakewood Sanitation District (“District”) operates pursuant to the Special District Act, § 32-1-101, C.R.S., et. seq. within a part of Jefferson County, Colorado; and

**WHEREAS**, the District has adopted rates, fees, tolls, penalties, assessments and charges for sanitary sewer services furnished, or to be furnished by the District, including but not limited to charges for availability of such service; and

**WHEREAS**, the District is authorized by Section 32-1-1101(1)(e), C.R.S., and the District’s Rules and Regulations to collect such delinquent fees and charges by certification to the County Treasurer; and

**WHEREAS**, proper notice of the public meeting at which this Resolution is being adopted has been given to the property owner or owners and all affected parties; and

**WHEREAS**, the adoption of this Resolution will serve a public purpose and promote the health, safety and general welfare of the inhabitants of the District and the people of the State of Colorado.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Northwest Lakewood Sanitation District, Jefferson County, Colorado that:


**Section 1.** The District hereby certifies to the Jefferson County Treasurer that the delinquent accounts listed on Exhibit A (as attached hereto and incorporated herein by this reference) are fees, rates, tolls, penalties, charges or assessments levied solely for sanitary sewer service, including availability of such service, if applicable, and that each account has been delinquent for at least six (6) months and is in excess of \$150 per account.

**Section 2.** That the District hereby requests that the Jefferson County Treasurer collect the delinquent accounts at the earliest possible date in the same manner as property taxes pursuant to Section 32-1-1101(1)(e), C.R.S., and add to such amount an


additional penalty to be paid by such property owner or affected party to defray the costs of collection.

**DATED** this 28<sup>th</sup> day of October, 2015.

NORTHWEST LAKEWOOD SANITATION  
DISTRICT

By:   
\_\_\_\_\_  
Anthony M. Dursey, President

Attest:

  
\_\_\_\_\_  
James D. Zimmerman, Secretary



## EXHIBIT A

Northwest Lakewood Sanitation District  
141 Union Blvd., Ste 150, Lakewood, CO 80228  
George Turtle 303-987-0835

<u>Schedule #</u>	<u>Customer Number</u>	<u>Amount of Assessment</u>	<u>Owner Name</u>	<u>Service Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>
000229	40500.01	\$440.00	Ammon, Michael & Carol	1225 MEADOWSWEET RD	GOLDEN	CO	80401
031352	7610.01	\$340.00	Anaya, Becky Bogart & William	2003 BEECH CT	GOLDEN	CO	80401
031253	13180.01	\$340.00	Andresen, Gayle	2393 BRAUN CT	GOLDEN	CO	80401
032352	29090.02	\$340.00	Apicella, Candice	11880 W 30TH PL	LAKEWOOD	CO	80215
032247	31160.03	\$340.00	Ayala, Robert and Diana	12396 W 34TH PL	WHEAT RIDGE	CO	80033
000494	40610.01	\$340.00	Barkley, Jess	1275 MEADOWSWEET RD	GOLDEN	CO	80401
000597	3680.02	\$340.00	Barkley, Jess	1375 ORCHARD RD	GOLDEN	CO	80401
031790	7470.01	\$340.00	Bastien, Lisa Zoellner & Will	2000 APPLEWOOD DR	LAKEWOOD	CO	80215
031662	5450.01	\$340.00	Berens, Scott & Lisa	1835 ZINNIA ST	GOLDEN	CO	80401
068229	25650.01	\$340.00	Bosma, Julia	11257 W 26TH PL	LAKEWOOD	CO	80215
031449	7760.01	\$340.00	Braniff, William V	2013 BEECH CT	GOLDEN	CO	80401
049318	11700.01	\$340.00	Brown, Robert Burns	2255 NELSON PL	LAKEWOOD	CO	80215
031680	10620.01	\$340.00	Brunot, Daniel	2170 BRAUN DR	GOLDEN	CO	80401
031701	12030.01	\$340.00	Buckendahl, Shawn & Tamara	2291 YOUNGFIELD ST	GOLDEN	CO	80401
030824	4010.01	\$340.00	Buy Out Company LLLP	1480 ORCHARD DR	GOLDEN	CO	80401
126742	6540.01	\$340.00	Carrier, Lynn D	1945 YANK CT	GOLDEN	CO	80401
126727	7160.01	\$340.00	Colorado Affluent Real Estate	1983 YANK CT	GOLDEN	CO	80401
000509	3560.01	\$340.00	Coulter Living Trust, David	1345 OVERHILL RD	GOLDEN	CO	80401
065311	20800.01	\$340.00	Culter, Chad & Corie	3258 ZINNIA CT	GOLDEN	CO	80401
054033	26870.01	\$340.00	Dewys, Mark	11600 W 32ND AVE	WHEAT RIDGE	CO	80033
066796	10120.01	\$340.00	Diegel, Siegfried & Annette	2135 URBAN DR	LAKEWOOD	CO	80215
077331	22710.01	\$340.00	Diem, Brian J	3682 TAFT CT	WHEAT RIDGE	CO	80033
031357	34150.02	\$340.00	Dixon, Brian and Kristi	13468 W 23RD PL	GOLDEN	CO	80401
030556	12970.01	\$340.00	Farmer, Colleen M	2372 BEECH CT	GOLDEN	CO	80401
030581	13360.04	\$340.00	Felker, Robin Newmark & Fort	2402 BEECH CT	GOLDEN	CO	80401
077564	19360.01	\$340.00	France, Jill	3072 NELSON DR	LAKEWOOD	CO	80215
054169	41480.01	\$542.50	Gee, Peter K	9615-25 W 25TH PL	LAKEWOOD	CO	80215
031715	8710.01	\$340.00	Gibbons, Shea Lynn	2064 CREIGHTON DR	GOLDEN	CO	80401
032105	13070.02	\$340.00	Glasscock, David and Paula	2382 BRAUN CT	GOLDEN	CO	80401
031851	5390.01	\$340.00	Greeley, William & Joanne	1830 ZINNIA ST	GOLDEN	CO	80401
031179	6040.01	\$340.00	Grimshaw IV, Jim	1905 ZINNIA ST	GOLDEN	CO	80401
031442	8590.01	\$340.00	Hargett, Collin & Amady	2060 BRAUN DR	GOLDEN	CO	80401
126740	37320.01	\$340.00	Hasek, Otakar & Klara	1941 YANK CT	GOLDEN	CO	80401
154767	31740.01	\$340.00	Herrera, Michael & Catherine	12590 W 29TH AVE	LAKEWOOD	CO	80215
126733	6830.01	\$340.00	Hiyama, Frank & Mary	1963 YANK CT	GOLDEN	CO	80401
049530	23270.01	\$340.00	Howard, Kelli Ann	10220 W 23RD AVE	LAKEWOOD	CO	80215
032296	37650.01	\$355.00	Howard, Tracy C	2650 VAN GORDON DR	LAKEWOOD	CO	80215
056852	3420.01	\$340.00	Ibrahim, Abdelwahid	1255 YOUNGFIELD ST	GOLDEN	CO	80401
065877	21210.01	\$340.00	Jarvis, Gregory & Barbra R	3293 PIERSON ST	WHEAT RIDGE	CO	80033
030628	12630.01	\$340.00	Johnson, Marcia	2344 W 23RD CIR	GOLDEN	CO	80401
049647	14310.02	\$340.00	Knell, Peter	2475 LEE ST	LAKEWOOD	CO	80215
031471	28280.01	\$340.00	Kovacik, Kristin M	11800 CARMEL DR	LAKEWOOD	CO	80215
048524	38230.01	\$340.00	Krol, Watse & Caire	11303 W 28TH AVE	LAKEWOOD	CO	80215
048250	25790.02	\$340.00	Linn-Jeffrey, Sharon	11288 W 27TH AVE	LAKEWOOD	CO	80215
031741	30010.01	\$340.00	Litz, William C	12110 W 26TH AVE	LAKEWOOD	CO	80215
032280	19780.01	\$340.00	Lubinski, Ronald L	3130 WARD CT	WHEAT RIDGE	CO	80215
183829	38920.01	\$542.50	M OB Partnership	12975 W 24TH PL	GOLDEN	CO	80401
067078	21880.01	\$340.00	Mares Trust, Tomas	3380 ALKIRE CT	GOLDEN	CO	80401
031926	5530.01	\$340.00	Marr, Margaret	1845 WINFIELD DR	LAKEWOOD	CO	80215
030510	38760.01	\$340.00	Martin, Andrew & Laura & Jeff	12898 W 26TH AVE	GOLDEN	CO	80401
086483	12680.01	\$340.00	Martin, James & Patricia	2349 VAN GORDON ST	LAKEWOOD	CO	80215
031122	40850.01	\$542.50	Martin, Jeffery S, & Martin J.	1555-65 YOUNGFIELD DR	LAKEWOOD	CO	80215
136974	14880.01	\$340.00	Martinez, Murray A	2519 ALKIRE ST	GOLDEN	CO	80401
032490	19140.01	\$340.00	McCarty, Michael & Margaret	3050 WRIGHT ST	WHEAT RIDGE	CO	80215
048525	23040.01	\$340.00	McCollom, Roy & Myrna	10012 W 31ST AVE	WHEAT RIDGE	CO	80215

030910	11360.01	\$340.00	McKay, Troy & Jesse	2223 BEECH CT	GOLDEN	CO	80401	
049614	15980.01	\$340.00	Meadows, Alethia	2570 NELSON ST	LAKEWOOD	CO	80215	
030874	29360.01	\$340.00	Mishkin, Marc P	11923 W 27TH DR	LAKEWOOD	CO	80215	
032292	21180.01	\$340.00	Mullen, Tim and Teresa	3291 VIVIAN DR	WHEAT RIDGE	CO	80033	
048623	23320.01	\$340.00	Nelson, Stephen & Luella	10260 W 32ND AVE	WHEAT RIDGE	CO	80033	
031450	4350.01	\$455.00	O'Brien, Daniel	1610 WINFIELD DR	LAKEWOOD	CO	80215	
030646	21150.01	\$340.00	Page, Richard F	3290 ALKIRE CT	GOLDEN	CO	80401	
000483	3530.01	\$340.00	Paredes, Edwing	1325 NORMANDY RD	GOLDEN	CO	80401	
000021	3980.01	\$340.00	Pascoe, Cheryl & Elizabeth	1475 ORCHARD DR	GOLDEN	CO	80401	
049463	37390.01	\$340.00	Perrri, Ralph & Irma	2035 NEWCOMBE DR	LAKEWOOD	CO	80215	
143964	38640.01	\$340.00	Pfenneberger, Dolly	12756 W 20TH AVE	LAKEWOOD	CO	80215	
032142	6690.01	\$340.00	Prall, Christopher & Rebecca	1955 ALKIRE ST	GOLDEN	CO	80401	
136971	14020.01	\$340.00	Prall, Sighle	2458 ALKIRE ST	GOLDEN	CO	80401	
031014	36840.01	\$542.50	R E B Inc.	2680 YOUNGFIELD ST	LAKEWOOD	CO	80215	
031198	32250.01	\$340.00	Raye, Maria McWilliams & Alvin	12835 W 23RD AVE	GOLDEN	CO	80401	
049547	23740.01	\$340.00	Residential Investment Properties	10571 W 22ND PL	LAKEWOOD	CO	80215	
049482	37360.01	\$340.00	Roberts, James & Karen	2005 NEWCOMBE DR	LAKEWOOD	CO	80215	
000385	3820.01	\$340.00	Rodgers, Robert Shane	1415 NORMANDY RD	GOLDEN	CO	80401	
054150	12320.02	\$340.00	Sanville, John and Kimi	2303 IRIS ST	LAKEWOOD	CO	80215	
201913	7350.01	\$340.00	Scatterday III, Harold	1994 XENON CT	LAKEWOOD	CO	80215	
030453	20530.01	\$340.00	Schaller, Steven & La Nia	3239 ZINNIA CT	GOLDEN	CO	80401	
049535	36230.01	\$542.50	Senor Burritos	2553 KIPLING ST	LAKEWOOD	CO	80215	Actual address 2513 Kipling St
000420	3400.03	\$440.00	Shannon III, Amanda & Thomas	1251 ORCHARD RD	GOLDEN	CO	80401	
031910	8390.01	\$355.00	Sidlo, Jan	2050 BRAUN DR	GOLDEN	CO	80401	
032512	21720.01	\$340.00	Skwarek, Leszek & Elizabeth	3363 SIMMS ST	WHEAT RIDGE	CO	80033	
058529	40760.01	\$542.50	Sloan, Michael and Stacy	1395-97 YOUNGFIELD ST	GOLDEN	CO	80401	
049602	13390.01	\$455.00	Southern, The Estate of Doris	2405 LEE ST	LAKEWOOD	CO	80215	
030419	20660.01	\$340.00	Spencer, Teresa	3250 ALKIRE CT	GOLDEN	CO	80401	
049580	15130.01	\$340.00	Thompson, Kirby D	2533 MOORE ST	LAKEWOOD	CO	80215	
031815	36730.01	\$542.50	Thornsberry Family Partnership	1980 YOUNGFIELD ST	LAKEWOOD	CO	80215	
032017	4820.01	\$340.00	Thornsberry Ltd Partnership	1740 ZINNIA CT	GOLDEN	CO	80401	
032395	30080.01	\$340.00	Trujillo, Felicia	12125 W 34TH PL	WHEAT RIDGE	CO	80033	
032027	10090.01	\$340.00	Underwood, Bryan & Leeann	2134 ZANG ST	GOLDEN	CO	80401	
196234	40860.01	\$542.50	Volzke, Carolyn	1560-62 YOUNGFIELD ST	LAKEWOOD	CO	80215	
031985	34580.01	\$340.00	Weidenmiller Sr, Thomas	13537 W 22ND PL	GOLDEN	CO	80401	
049319	9410.01	\$340.00	White, Nancy & Leslie	2100 MILLER CT	LAKEWOOD	CO	80215	
054243	36380.01	\$340.00	Withers Strong, Angelina Lee	9775 W 25TH AVE	LAKEWOOD	CO	80215	
049599	23250.02	\$340.00	Wood, Johnny & Alexa	10150 W 25TH AVE	LAKEWOOD	CO	80215	
048567	26730.01	\$340.00	Zisch, William & Shirley	11562 W 29TH PL	LAKEWOOD	CO	80215	
049535	11	\$815.00	Senor Burritos	2553 KIPLING ST	LAKEWOOD	CO	80215	Grease Trap - 2513 Kipling St
95	Total	\$34,855.00						



**Northwest Lakewood Sanitation District  
Monthly Report  
September 1 – 30, 2015**

Tue 9/1      Processed 6 locates. Televised 1,734.7 feet of the scheduled 2015 footage.

Wed 9/2      Processed 8 locates.

Thu 9/3      Processed 9 locates. Completed tap inspections at 3415 Quail Ct. and 3440 Quail Ct.

Fri 9/4      Processed 5 locates. Televised 2,297.8ft. and jetted 905ft. of the scheduled 2015 footage. Completed the quarterly jetting of the shared College Park line for a total of 778ft.

Tue 9/8      Processed 12 locates.

Wed 9/9      Processed 2 locates. Jetted 3,566ft. of the scheduled 2015 footage. Root cut 520ft. per video on Willow Lane.

Thu 9/10     Processed 7 locates. Jetted 5,634ft. of the scheduled 2015 footage.

Fri 9/11     Processed 13 locates.

Mon 9/14     Processed 13 locates. Completed a tap inspection at 14 Skyline. Completed Denver Water Moffat meter reads.

Tue 9/15     Processed 8 locates. Televised 1,607.5ft. of the scheduled 2015 footage.

Wed 9/16     Processed 11 locates. Televised 2,321.5ft. and jetted 4,151ft. of the scheduled 2015 footage.

Thu 9/17     Processed 7 locates. Televised 1,533.7ft. of the scheduled 2015 footage. Completed a tap inspection at 12860 Willow Ln.

Fri 9/18     Processed 15 locates. Televised 2,253.3ft. of the scheduled 2015 footage.

Mon 9/21     Processed 17 locates.

Tue 9/22     Processed 8 locates.

Wed 9/23     Processed 7 locates.

Thu 9/24     Processed 8 locates.

Fri 9/25      Processed 8 locates.  
 Mon 9/28      Processed 7 locates.  
 Tue 9/29      Processed 6 locates.  
 Wed 9/30      Processed 10 locates.

**2015 Jetting Footage**

<u>Date</u>	<u>Section(s)</u>	<u># of Line(s)</u>	<u>Total ft.</u>
9/4	6	3	905
9/9	6, 7, 10	27	3566
9/10	10	32	5634
9/16	16, 20	15	4151

**2015 Televising Footage**

<u>Date</u>	<u>Section(s)</u>	<u># of Line(s)</u>	<u>Total ft.</u>
9/1	10	9	1734.7
9/4	7	13	2297.8
9/15	6, 10	10	1607.5
9/16	7, 10	17	2321.5
9/17	10	10	1533.7
9/18	10	16	2253.3

	<b>Estimated 2015 Footage</b>	<b>YTD Actual 2015 Footage</b>	<b>Current Footage</b>	<b>YTD %</b>
<b>Cleaning (Jetting)</b>	<b>119,243.9</b>	<b>97,916.00</b>	<b>14,256.00</b>	<b>82.00%</b>
14" less	89,720.9	79,835.00	6,493.00	89.00%
15" more	19,228	18,081.00	7,763.00	94.00%
Easement	N/A	297.00	0.00	N/A
Hot Spots	10,295			
<b>Root Cutting/ Mineral</b>	<b>11,270.00</b>	<b>13,740.00</b>	<b>0.0</b>	<b>122.00%</b>
14" less	N/A	0.00	0.00	0.00%
15" more	N/A	0.00	0.00	0.00%
<b>Root Cutting</b>	<b>N/A</b>	<b>680.00</b>	<b>0.0</b>	
14" less	N/A	0.00	0.00	
15" more	N/A	0.00	0.00	
<b>Televising</b>	<b>108,948.9</b>	<b>86,784.30</b>	<b>11,748.5</b>	<b>80.00%</b>
Hot Spots( <i>TV Root Cutting/Mineral</i> )	10,295	10,797.50	0	105%
<b>Total Task #4</b>	<b>229,362.80</b>	<b>198,440.30</b>	<b>26,004.50</b>	<b>87.0%</b>





**Northwest Lakewood Sanitation District  
Engineering Report  
October 28, 2015**

**2015 Sanitary Sewer Improvements**

Attached is a copy of the 2015 Northwest Lakewood Sanitation District Capital Improvements Plan. The plan highlights the status of existing lines, maintenance for 2015 and potential Capital Improvements Project candidates in 2015. A letter to residents who appear to have roots in service lines is attached for your review. (The information regarding the attached picture can be removed if this is unavailable.) A request for locates and survey has been made. The design of the full line remove/replaces can be completed once the survey is complete. Following the completion of the design, the plans will be submitted to the appropriate jurisdictions for approval and advertisement for bid will occur at the same time. The surveys for the Lewis Street and W. 14<sup>th</sup> Place upsizing have occurred. However, locates have not been completed. We are moving forward with design of the full line remove/replaces and will submit the plans to City of Lakewood the week of April 13. Invitation to bid is scheduled for April 30, May 7 and May 14 with the bid opening scheduled for May 18<sup>th</sup>. Invitation to bid will run in Daily Journal and Golden Transcript April 30, May 7 and May 14. Plans have been submitted to Lakewood, Wheat Ridge and Jeff Co. for approval. The submitted bids were opened at 11:00 am at Martin/Martin on May 18. A total of 4 bids were submitted, see attached contractor recommend letter. T. Lowell Construction is the apparent low bidder with a total cost of \$590,000. City of Wheat Ridge and City of Lakewood comments have been received. They are both minor. Waiting on Board's decision regarding the addition of 480 LF of 8-inch main upsizing to 12-inch to complete the Kipling Phase C Improvements to resubmit to City of Lakewood. The pre-construction meeting occurred on June 2 with representatives from Martin/Martin, AG Wassenaar, T. Lowell Construction, City of Wheat Ridge and City of Lakewood. The plans for the added upsizing along W. 23<sup>rd</sup> Avenue were submitted to the City of Lakewood for review on June 8. Permits for the original work have been provided from City of Lakewood, City of Wheat Ridge and Jefferson County. Pre-televising for the point repairs has occurred. Construction is set to begin the week of June 15 on the Lewis Street upsizing. Approved plans and permit have been received from the City of Lakewood for the W. 23<sup>rd</sup> Avenue extension. Pay application 1 and change order 1 (Board approved addition of work with Westridge 8" CIPP, W. 23<sup>rd</sup> Ave. (Kipling) upsizing, Parfet and W. 38<sup>th</sup> street depression) is attached for the Board's review. To date 40% of Bid Schedule D (Lewis Street Upsizing from W. 23<sup>rd</sup> Avenue to W. 25<sup>th</sup> Avenue) has been completed. During installation of the 12-inch main, the service to 10330 W. 25<sup>th</sup> Avenue was not reconnected. As a result, a back-up occurred. Ramey and Martin/martin arrived to site to discuss options with the resident. Belfor was called out to site to complete restoration. The existing condition of the service line is a flat line. In order to re-connect the service to the larger 12-inch main, T. Lowell had to temporarily install the service at a negative grade for approximately 3'. Martin/martin has received written permission (attached) from the home owner to re-install the service from a bend in the yard to the main with 4-inch PVC to help facilitate flow at a positive grade into the main. Bid Schedule A (point repairs) began in early July. Pay application 2 and change order 2 are attached for the Board's review. To date 63% of the project is complete. Asphalt paving for Lewis Street, W. 23<sup>rd</sup> Avenue and W. 14<sup>th</sup> Place have not yet occurred. Full lining (Bid Schedule B) is underway and not included in this request. City



of Lakewood notified T. Lowell and Martin/Martin to inform that temporary street patching along W. 23<sup>rd</sup> Avenue and Lewis Street has failed in multiple areas. The area is temporarily patched as the City determines the extent that T. Lowell and the District will need to rotomill/overlay the street. The sanitary sewer service repair for 10330 W. 25<sup>th</sup> Avenue appeared to have settled in the lawn of the resident. T. Lowell re-compacted the area to fix the settlement. The City of Lakewood noted that they could complete the mill and overlay associated with W. 23<sup>rd</sup> Avenue and Lewis Street for \$21,000. T. Lowell could complete the mill and overlay for \$63,220. It is our recommendation to the Board to allow City of Lakewood to complete the mill and overlay. Further, City of Lakewood is requiring T. Lowell to maintain traffic control along the site until full restoration is complete. T. Lowell would like City of Lakewood to take over traffic control when completing mill and overlay. Coordination is ongoing between the City and T. Lowell. Pay Request 3 is attached for the Board's review. T. Lowell and City of Lakewood provided completed costs including additional mill and overlay for patches and asphalt ramps. The total costs come to: City of Lakewood \$48,742.40 and T. Lowell \$63,200.00. City of Lakewood has now stated that they would not be able to complete asphalt until beginning of next year, while T. Lowell would be able to complete in October.

**UPDATE: Pay Request 4 is attached for the Board's review. The temporary asphalt patch on W. 23<sup>rd</sup> Avenue occurred the week of October 12<sup>th</sup>. The City of Lakewood is planning to complete the mill and overlay in early 2016. A final walk through will be scheduled with T. Lowell. If acceptable, then the notice for contractor settlement and retainage release will be provided.**

#### **Quail Hollow – 33<sup>rd</sup> and Quail Street Development – Jehn Engineering**

The development contains 12 lots and will include sanitary sewer extensions. A meeting was held with Jehn Engineering and Creekside Community developers on April 7<sup>th</sup>, 2014 to discuss the process of extending the main lines to service the new development. May 15<sup>th</sup>, 2014 Patrick Roberts sent an Application Agreement for the Extension of Sewer Mains to the developer's representative, Steve Wilson. This agreement was signed and returned to Martin/Martin on May 19<sup>th</sup>, 2014. On May 5<sup>th</sup>, 2014 Patrick Roberts sent an EOPC to Tim Flynn for the project with an amount of \$124,146.00. Coordination concerning the HOA agreement requirements and easement requirements occurred on June 10<sup>th</sup>, 2014. On June 26<sup>th</sup>, Jehn Engineering provided M/M with the completed legal descriptions for the sanitary sewer easements. On August 28<sup>th</sup>, the District's attorney provided a proposed form of easement deed for the sanitary sewer line to Mark Bishop of Jehn Engineering. On September 3<sup>rd</sup>, coordination between Mike Thomas of Creekside Homes and M/M occurred to discuss contracts and agreements that need to be completed prior to construction. On September 15<sup>th</sup>, a tap fee document was provided to Mike Thomas. On September 26, 2014 an execution copy of the easement deed was provided to the owner. On January 30, the Attorney for the District provided the recorded easement and easement agreement for the sanitary sewer main extension. The Agreement for the Sanitary Sewer Main Extension has also been signed. On February 5<sup>th</sup>, a preconstruction meeting occurred on site. The Letter of Credit had not been received, so the Developer had not been approved to begin construction. The developer had already started digging the trench, but ceased once the information was passed along. On February 6<sup>th</sup>, the Letter of Credit was provided to the District. On February 11, the construction on the sanitary main began. The Attorney for the District provided the developer with an option of the District to record a lien against the

properties for the amount of the unpaid tap fees. The lien would be released once the fees had been paid. The Attorney for the District has recorded a lien against the property for the amount of unpaid tap fees. Once the tap fees have been paid then the lien will be released. On March 14, the new sanitary extension was connected to the District main with a cast-in-place manhole. From the CCTV videos, it appeared that there were two sags in the new mains. American West was notified of these sags and plans to repair. New CCTV will be provided to the District for review. The storm outfall into the gulch, which crosses over the District main, could not get minimum 18" vertical separation. Martin/Martin is working with Jehn Engineering for a solution. Martin/Martin has requested additional funds be deposited to the District, as the initial deposit has been exhausted. Variance request has been submitted to pay tap fees with issuance of individual building permits. The two sags that were identified in the primary review of the new mains at Quail Hollow have been re-installed with no sags.

The current plan brought forth by the developer is to install a crest wall and reinforced slab over the existing NWLSD main to protect the main. Coordination and review is ongoing with Jehn Engineering and Tim Flynn to draft an agreement between the District and the HOA stating that the District will not be responsible for possible damage to the drainage outfall, including crest wall and reinforced slab, which extends into the existing District easement during repairs/maintenance operations.

The current lien on the overall property will be lifted from each individual lot as tap fees are paid. Quail Hollow representatives had proposed a plan to install a crest wall with a reinforced concrete slab around the existing NWLSD main. Modifications to the plan at the meeting include extending the back end of the crest wall down to below the NWLSD main and installing a 30-inch steel casing pipe parallel to the existing NWLSD main for future capacity issues. The license agreement has been approved by the City and District Board. Coordination with Mike Thomas has been ongoing regarding construction timing for the crest wall, reinforced slab and parallel casing pipe. Upon initial excavation it was verified that the parallel sanitary sewer main to the north of the NWLSD main is only 6' away. The minimum separation would not allow the steel casing to be installed to the north of the existing NWLSD main, so a new design has been proposed to install the parallel steel casing to the south of the existing NWLSD main.

Construction should begin shortly. On September 1, the developer attempted to pay tap fees for 2 lots at the District office. Coordination occurred to let Mike Thomas know that legal descriptions of the lots would need to be provided with the fees, so the partial lien can be released for paid lots. The steel casing was installed on September 4 with District observation occurring periodically during the day.

**UPDATE: A final walk through occurred with American West on Tuesday October 6<sup>th</sup>. The sewer construction appeared acceptable except for one manhole had not been grouted and the benching in the downstream manhole needed to be re-worked to facilitate a better transition into the District main. These issues were resolved by American West. AS-built documents were provided by the engineer. It is recommended that conditional acceptance is signed beginning the one year warranty period. The mains will be re-televised by the District before the 1 year warranty is up to verify that the sewer mains are in acceptable condition.**

### **30<sup>th</sup> and Quail Street Backup**

Coordination with Rich Phillips occurred concerning a District Map of the area where 8 homes were flooded due to the rainstorm that Lakewood received on Saturday July 13<sup>th</sup>, 2013. Ramey Environmental provided a written record of the emergency calls. It didn't appear from the record that there were any obstructions in the sewer system and determination of storm source contributing to the sanitary lines are currently being reviewed. Videos of all mains within the Sanitary Sewer Basin were received and reviewed on August 3<sup>rd</sup>, 2013. Metering installation occurred within two manholes on Quail Street from July 31<sup>st</sup> to August 21<sup>st</sup>, 2013 and records were received on August 23<sup>rd</sup>, 2013. Field Survey information was completed over a week's time from August 7<sup>th</sup> to August 14<sup>th</sup>, 2013 and records were received on August 16<sup>th</sup>, 2013. Based on additional metering during the significant week of rainfall of September 9<sup>th</sup>. A revised report has been provided that has addressed comments received from the draft report on October 4<sup>th</sup>, 2013. MM was contacted by the Owner at 2580 Parfet Street related to the property sump pumps discharging to grass. The Owner indicated that his pump has been running even though the irrigation ditch is turned off. We understand that the City has constructed a small PVC pipe to pick up the nuisance flows from the sumps. An EOPC is attached for Board review concerning the repairs that were determined for the Quail Street Sewer Basin in regards to infiltration concerns. The spreadsheet with all owner's addresses was reduced to the initial Parfet area along with mapping and provided to the District Office for distribution. A meeting was held with District representatives, Agricultural Ditch Co, City of Lakewood and Rocky Mountain Ditch Co. to discuss the pending letter to residents. March 14, 2014 - we understand that only one of the four potential inspectors is interested. An agreement has been reached with Sherlock's Home Inspection, LLC to inspect sump pumps for approximately 60 homes in the Quail Street and Parfet Court vicinity within the district. We have received executed contracts from Sherlock Home Inspection, LLC and are going through the background checks. A kickoff meeting was held on May 26<sup>th</sup>, 2014 to discuss the project with Sherlock Home Inspection. On July 3<sup>rd</sup>, Sherlock Homes inspected 11 homes. Two of these homes have sump pumps, but neither home pumps discharge into the sanitary sewer main. Sherlock Homes anticipates inspecting 12 or more weekly based on Resident Availability. Of the residents who have responded to the letter 12 of the 59 residents have denied access to their home for an inspection. 7 of the 27 homes which have not been inspected have consented to an inspection. 4 of the 27 have denied permission and 16 of the 27 have not replied. From the completed inspections it appears that at least 2 sump pumps are connected to the sanitary sewer system. Phase 2 has been discussed including additional addresses be included in the survey (17 new addresses). On October 23, 8 addresses consented to inspection as part of phase 1b. A letter has been drafted to residents in the Quail Street Basin with a notification of potential smoke tests to be completed by the District. A letter has been drafted to notify residents who are identified as having sump pump or foundation drain connections to the District's Collection System. Also attached is a map showing homes who reported back-ups and those who have accepted/denied inspections. REC has monitored the area due to the heavy rainfall. It appears that the system is running at approximately ½ full with no reported damages. Plans were submitted to the City of Lakewood on June 2. The plans and specs were provided to 3 contractors. T. Lowell Construction provided a cost for \$273,000.00. Approved plans and permit have been received from the City of Lakewood. The Board approved T. Lowell's bid. A notice of award and project manuals were provided to T. Lowell on July 8<sup>th</sup>. Contact from Sherlock Homes has still not been made. A pre-construction meeting with the City of Lakewood, T. Lowell, and AG Wassenaar occurred on July 28<sup>th</sup>. The City requested construction work within W. 32<sup>nd</sup> Avenue be completed in a one week time period prior to

August 17<sup>th</sup> due to school traffic. Construction began on Monday August 10<sup>th</sup>. The two manholes to be poured in W. 32<sup>nd</sup> Avenue were completed and asphalt was poured to re-open W. 32<sup>nd</sup> Avenue as soon as possible as requested by the City of Lakewood. A pay request has not been received for work completed to date. Construction began on August 10<sup>th</sup> and was completed on September 4. Pay application is attached for the Board's review. There was one complaint received during the project from the homeowner at 3030 Quail Street regarding cleanliness of the site. T. Lowell responded the day of the complaint to complete a street sweep, then periodically completing the sweeps throughout the project. The post video review shows that the line is acceptable.

**UPDATE: Pay Request 2 is attached for the Board's review. Retainage release will be prepared for next month's Board meeting. The notice for contractor settlement ran in the Golden Transcript on October 15<sup>th</sup> and October 22<sup>nd</sup>. Contact has been made with Richard of Sherlock Homes. A meeting is tentatively being scheduled for the week of October 19<sup>th</sup> to discuss invoices for work completed and possible phase II inspections. Direction by Board as to desire to continue sump pump investigations.**

**11100 W. 38<sup>th</sup> Avenue – Easements – Amanda Weaver**

On March 4, the Attorney for the District provided M/M with a schematic showing the District's mainline extending over and across an open space area believed to be owned by Amanda Weaver. Westridge Sanitation also has a sanitary main extending over and across the property. It is believed that the existing easements along the property currently do not meet District standards. Westridge and the District are working together to provide a more encompassing easement legal to be executed and recorded. Coordination has been ongoing for Martin/Martin's survey team to survey the site in order to develop the easements. On July 1, Martin/Martin provided a proposal for the work to be completed including the cost sharing between Westridge and NWLSD. The proposal will be presented to the Westridge Board on July 21. The property is planned to be surveyed the week of August 17<sup>th</sup>. Contact information for Amanda Weaver was provided to the survey team to coordinate schedules. Once the survey has been processed, the land description and exhibit will be provided to Westridge for review. The survey was completed on September 1. Attached is the easement exhibit and land description for review. The documents have also been provided to Westridge for their review.

**UPDATE: Comments were received by Westridge Sanitation District on Friday October 16. The comments have been addressed. The easement appears ready to be recorded at Jefferson County.**

**W. 32<sup>nd</sup> Ave. and Youngfield – Starbucks – COW Referral**

On April 9, the District provided a referral response to the City of Wheat Ridge for a specific development plan and two-lot consolidation plat. The letter expressed the District's ability to service the property. The sanitary sewer service will connect into the District main within W. 32<sup>nd</sup> Avenue. An updated plan set was provided. A review is underway. It appears a 4" service will connect into the 8" District main. No review fee has been requested. A tap fee document will be issued shortly based on water meter size. On August 31, the plan review document was provided to the developer. A request for water meter size was made to provide a tap fee document.

**UPDATE: Coordination occurred with the developer as personnel had changed on the job. The tap ticket was provided to the developer showing the District's record of approximate tap location. It was noted to the developer that the District is not responsible for location of service line. No further coordination has occurred.**

**1490 Overhill Drive – Open Records Request – Fehrman**

On March 4, the Fehrman's attorney provided the Attorney for the District with an open records request. Correspondence, videos and pictures related to the incident were gathered together and provided to the District's Attorney.

**UPDATE: Ongoing.**

**12122 W. 32<sup>nd</sup> Avenue – Complaint – Dorothy Petrafsa**

**On Friday September 18, the District Manager contacted M/M to request information regarding potential excavation in the above area. The resident had contacted the District stating that the property was having concerns with a drainage line on the property. The resident further claimed that the issues were a result of District repairs in the area. The District conducted sanitary improvements near the property in 2011, however the repairs were not in the area of the described drainage line. A letter has been written for review by the Attorney and Manager prior to sending.**

**9350 W. 26<sup>th</sup> Avenue- City of Lakewood**

Coordination with V. Castille at the City of Lakewood occurred on the information provided to GJ Gardner Homes for sanitary sewer availability for the above referenced property. In this availability letter, information concerning the required extension, inclusion, and an EOPC were included. This letter was from May 2014, Mr. Castille was made aware that the EOPC may need to be updated to show the increase construction costs. On August 7, JL Melton Construction contacted the District to discuss review development and tap fees. A review fee document was provided on August 10. The property is not included in the District, so will need to be included.

**UPDATE: The developer has contracted M/M to complete the sanitary sewer mainline extension. The survey is underway. An extension agreement will be provided to the developer.**

**King Soopers Fueling Station – Applewood Shopping Center – 12525 W. 32<sup>nd</sup> Avenue**

On October 28, the City of Wheat Ridge provided the District with a referral for a specific development plan to allow construction of a fueling center at 12525 W. 32<sup>nd</sup> Avenue. The plan will call for water and sanitary sewer service as well as compliance with Metro's Pre-treatment/Industrial Waste Control Program. On October 31, a referral response was provided to the City of Wheat Ridge requesting revised plans for the District's review. The developer provided the District with a utility plan for the new fueling station at Applewood Shopping Center. On June 24, the District provided an availability letter requesting that the water meter size for the kiosk be provided. Updated plans were requested but have not been submitted. Coordination is ongoing with Consolidated Mutual to determine if a new tap will be issued as part of construction. As of now, it appears that an existing tap will be used so no tap fees will be required. Consolidated

Mutual has confirmed that the existing tap will be re-used for the new fueling station. Information regarding payment of observation fee and contact info for Ramey was provided to the developer.

**UPDATE: NONE**

**10993 W. 38<sup>th</sup> Place (Parfet and W. 38<sup>th</sup> Place) – Main Crossing with Westridge Sanitation**

On December 19, the Attorney for Westridge Sanitation District (WSD) contacted Northwest Lakewood notifying the District that a District main crosses and cuts into a WSD main. The District responded to WSD requesting further information into the cross and cut of the mains. On January 28, the Engineer provided a video showing the pipe intrusion into the WSD main. On March 10, the Engineer for Westridge provided the District with a schematic of the sanitary mains in the area of the pipe intrusion. Martin/Martin will use the survey to explore options for rehabilitation of the Westridge main. At the last Board meeting, it was preferred to move forward with suggesting to Westridge that the full lining procedure be used, and to include in the NWLSD 2015 Sanitary Sewer Improvements project. The Westridge Sanitation Board approved the repair. The repair will be completed as a part of the 2015 Improvements project. Westridge and their engineer will be informed of schedule for observation purposes. The repair occurred on Friday August 14. The engineer for Westridge was notified to observe the process. Post-CIPP videos have not yet been received for review. The post CIPP video has been received and reviewed. It appears acceptable and has been provided to Westridge.

**UPDATE: NONE**

**2075 Routt Street – Mainline Extension – Gene Fitzgerald**

On September 1, Mr. Fitzgerald contacted the District to discuss the requirements for service at 2075 Routt Street. Currently, there is no mainline fronting the property. The house is on septic. Information regarding service for this property has been requested before in 2012. The availability letter and EOPC for the extension from 2012 was provided to Mr. Fitzgerald noting that costs would not be accurate. The EOPC was updated and further coordination on desired approach is taking place with the District's Attorney. The District's Attorney and Engineer met to discuss. Apparently, Mr. Fitzgerald's property is not within the District, so the District can no compel him to connect to a District main. However, it was strongly suggested to Mr. Fitzgerald that he go through the inclusion process and connect to a District main.

**UPDATE: NONE**

**10750 W. 26<sup>th</sup> Avenue – Jesse**

A meeting took place on Monday, July 20<sup>th</sup>, 2015 with Jesse Walden to understand the redevelopment planned for 10750 W. 26<sup>th</sup> Avenue. An extension of a mainline is planned from MH D-19-1 located within Oak Street and extending along Oak Street, W. 26<sup>th</sup> Avenue and then south on the eastern side of the 7 properties to be served. Coordination is ongoing.

**UPDATE: NONE**

**2200 Youngfield Avenue – Abrusci’s - City of Lakewood**

The District received a request for comment concerning a formal land development application and construction plans for an Abrusci’s restaurant at the above address. A sanitary sewer availability letter was provided to the City on July 27<sup>th</sup> stating conditions for sanitary service including fees and possible grease interceptor.

**UPDATE: NONE**

**2900 Youngfield Avenue – Human Bean Coffee Shop – City of Lakewood**

The District received a request for comment concerning a site plan and special use permit for a coffee shop at the above address. A sanitary sewer availability letter was provided to the City of July 27<sup>th</sup> stating conditions for sanitary service including fees and possible grease interceptor.

**UPDATE: NONE**

**11325 W. 32<sup>nd</sup> Avenue – Mainline Extension – Travis Gamber**

On July 31, the developer contacted the District requesting information on mainline extension to provide service to seven lots at the above address. A sanitary sewer availability letter was provided to Mr. Gamber stating conditions for sewer service including fees, extension requirements and easements.

**UPDATE: NONE**

**2100 Robb Street – Residential Development – David**

On May 12, the property owner at 2100 Robb Street contacted the District to understand the estimated costs for connecting to the District main. NWLSD has an 8-inch main fronting the property within Robb Street. A schematic was provided to David. David mentioned that he is considering two structures on the property both requiring service. David was notified that two structures would require two connections. The 2015 tap fee costs were provided to David for the District and Metro. When a site plan is available, it will be provided to the District. On June 25, information regarding the main and manhole depth were provided to the developer. On June 29, it was confirmed to the developer that no cost-recovery agreement is in place at this address.

**UPDATE: NONE**

**2201 Kipling Street – Re-development – Tom Fazio**

Mr. Fazio contacted the District stating that he was interested in demolishing the existing commercial building at the above address to build multi-family. He specifically asked about connection location, mapping and fees. This information was provided to Mr. Fazio and it was requested that Mr. Fazio provide a site plan when available. Coordination with Mr. Fazio occurred. It appears a 24 unit building with single bedroom and studio apartments. A 2” waterline and 4” Fireline are planned. Tap fees and plan review requirements were provided to Mr. Fazio.

**UPDATE: NONE**

**23rd and Kipling St. Apartments – Bill Weiskopf**

On July 29<sup>th</sup>, an engineering review fee document was provided to Mr. Weiskopf in regards to the review of sanitary sewer plans for the 23<sup>rd</sup> and Kipling Street Apartment project. The review fee amount is \$2000.00. On August 25<sup>th</sup>, a plan review document was provided to the City of Lakewood. Review fee was received on April 10. Plan review is underway for the proposed 4-unit apartment building. Plan review was provided to the developer on April 23. Updated signed and sealed plans were provided to the District on April 30. Tap fee document was provided to the developer on May 7 for the total amount of \$38,166.00. The 1-inch water meter size was verified by Wheat Ridge Water District.

**UPDATE: NONE**

**2872 Xenon Street – Connection/Abandonment – Mike**

On May 15, Mike contacted the District to discuss District procedures for a new connection and abandoning an existing connection. A detail showing a saddle wye connection was provided to Mike along with inspection fee costs and Ramey's contact information for inspection.

**UPDATE: NONE**

**16650 W. 20<sup>th</sup> Avenue (W. of Simms – Tabor) – Anthony Malensek (303-601-3185)**

Inquiring about sanitary sewer service for a single family home. Potential main extension from easement in back of lot. Otherwise, service may be provided from main in W. 20<sup>th</sup> Avenue. On February 25, the tap ticket for 11660 W. 20<sup>th</sup> Avenue was provided to Mr. Malensek for his use. No further coordination has occurred.

**UPDATE: NONE**

**W. 32<sup>nd</sup> Ave. and Youngfield – Owen Keenan – Sterling Design**

Mr. Keenan requested information from the District regarding mainlines within W. 32<sup>nd</sup> Avenue. A District schematic was provided of the existing mainlines in the area.

**UPDATE: NONE**

**Denver Water Conduit Replacement**

A meeting was attended on July 17<sup>th</sup>, 2013 to discuss the Denver Water replacement that will begin at the Applewood Shops and extend towards the Moffat Treatment Plant within the District. The 84" waterline installation will cross multiple district lines and is the early stages of design. Coordination between Dewberry and REC has occurred for locating existing sanitary sewer lines and potholing will commence on certain areas that design feels is necessary for conflicts with the new waterline. Meetings with HDR and Dewberry survey representatives occurred on November 6<sup>th</sup> and 8<sup>th</sup> to determine the location of the existing mainlines within the Applewood Shopping Center as well as 32<sup>nd</sup> Avenue and Ward Road to allow design to continue on the 84" waterline. Discussions concerning possible conflicts of the waterline with existing sanitary mainline occurred – Location: Applewood Knolls Drive and Benthaven Drive. Coordination with K. Bushdiecker from HDR occurred on April 10<sup>th</sup>, 2014 concerning the as-



constructed documents of the mainlines located within the Applewood Shopping Center. HDR was interested in the depths of the District mainline and horizontal location as the new conduit may need to include a bore of the new 84" waterline. A meeting occurred on December 5 between Denver Water Department and the District. DWD stated in the meeting that the installation is slated to occur in 2019. The installation is planned to be an 84" diameter water conduit. There are likely areas where conflicts will occur with District sanitary mains.

**UPDATE: NONE**

### **2180 Union Street – Service Line – Sherlock Homes**

A sanitary sewer video was provided to the District for inspection. It appears that a connection occurs to the sanitary sewer service with a high flow. It is possible that the connection to the service is from a sump pump or foundation drain. Sherlock Homes will inspect the service line and property as part of Phase 2 of the Quail Street Back-ups.

**UPDATE: NONE**

### **Miscellaneous**

- 2015 Video, Root Cut and Jetting Approximate Schedule of Lengths – Information is provided in the Improvements Plan. Lengths are shown below:
  - Root Cut/ Mineral – 11,270 LF
  - Jetting and Televising (Zone C) – 108,949 LF
  - Hot Spot Recommendations (Jetting and Televising) – 10,295LF
  - Televising of Annual Root/Mineral Cutting (Optional) – 11,270 LF
  - Coordination occurred with Metro to determine the approximate amount of sanitary sewer pipeline in NWLSD. This number is approximated at 355,000 feet or 67.23 miles.
  - **Videos have been provided for review. The review is underway.**
- Moffat billing was provided to the District to be provided to Denver Water. The current contact at Denver Water, Ken Pollack, no longer works with Denver Water. A new contact was made in order to coordinate the high flows that were seen over the first 6 months of this year likely cause by unusually high rainfall.
- **4101 Miller Street – coordination has been ongoing with the District and an appraisal officer to determine the value of the 4101 Miller Street property.**