

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
JANUARY 27, 2016**

A regular meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of the Wastewater Utility Enterprise (referred to hereafter as "Board") was convened on Wednesday, the 27th day of January, 2016, at 4:00 P.M., at the offices of Martin/Martin, Inc., 12499 W. Colfax Avenue, Lakewood, Colorado. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Anthony M. Dursey, President
James D. "Jim" Zimmerman
Gregory A. "Greg" Fabisiak
Catherine "Cici" Kesler

Also In Attendance Were:

AJ Beckman and Divena Mortimeyer; Special District Management Services, Inc.

Tim Flynn, Esq.; Collins, Cockrel & Cole, P.C.

Wayne Ramey; Ramey Environmental Compliance

Bill Willis; Martin/Martin Consulting Engineers

Barb Gately; Resident

ADMINISTRATIVE MATTERS

Minutes: The Board reviewed the minutes of the December 16, 2015 special meeting.

Following discussion, upon motion duly made by Director Zimmerman, seconded by Director Fabisiak, and upon vote, unanimously carried, the minutes of December 16, 2015 special meeting were approved.

Resolution No. 2016-01-01; Designating the Location for Posting Open Meetings Law Notices: Attorney Flynn reviewed Resolution No. 2016-01-01; Designating the Location for Posting Open Meetings Law Notices with the Board.

RECORD OF PROCEEDINGS

Following discussion, upon motion duly made by Director Kesler, seconded by Director Fabisiak and, upon vote, unanimously carried, the Board adopted Resolution No. 2016-01-01; Designating the Location for Posting Open Meetings Law Notices. A copy of the adopted Resolution attached hereto and incorporated herein by this reference.

Resident Request: Ms. Gately addressed the board. She explained that she is installing a kitchen in the basement of her home and is requesting a variance from the requirement to install a separate sewer line. Mr. Willis reviewed the applicable section of the District's Rules and regulations with the Board. He noted that there appears to be leeway for the Board to make a decision. Mr. Willis recommended that the Board allow the second tap with no additional tap fee based on the circumstances specific to this request. The Board noted that they appreciated that Ms. Gately checked with them prior to installation of the second kitchen.

Following discussion, upon motion duly made by Director Zimmerman, seconded by Director Kesler and, upon vote, unanimously carried, the Board approved the waiver of an additional tap fee, subject to the homeowner obtaining all necessary zoning and permitting approvals.

FINANCIAL MATTERS

Claims: The Board considered approval of the payment of claims through the period ending January 27, 2016, as follows:

General Fund	\$ 252,728.45
Enterprise Fund	\$ <u>82,027.38</u>
Total	\$ <u>334,755.83</u>

Following discussion, upon motion duly made by Director Kesler, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved the payment of claims for the period ending January 27, 2016, as presented.

Unaudited Financial Statement: Ms. Mortimeyer reviewed with the Board the unaudited financial statements of the District setting forth the cash deposits, investments, and budget analysis, and accounts payable vouchers for the period ending December 31, 2015, and the schedule of cash position updated as of January 25, 2016.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District setting forth the cash deposits, investments, and budget analysis, and accounts payable vouchers for period ending

RECORD OF PROCEEDINGS

December 31, 2015, and the schedule of cash position updated as of January 25, 2016, as presented.

Status of Investments: Ms. Mortimeyer reviewed the status of investments with the Board. Director Dursey noted that he is aware of another District earning 0.06% at Century Bank. The Board requested that the Accountant research the rates at banks having appropriate collateralization of insurance for the District's funds.

LEGAL MATTERS

Deane and Alex Fehrman Claim: An update will be provided in executive session.

Executive Session: Following a brief discussion, at approximately 5:06 p.m., pursuant to Section 24-6-402(4)(b), C.R.S., upon motion duly made by Director Kesler, seconded by Director Fabisiak and, upon an affirmative vote of all Directors present, the Board convened in executive session for the purpose of receiving legal advice on specific legal questions.

Those present during the executive session consisted of Directors Dursey, Zimmerman, Fabisiak and Kesler; Legal Counsel and the District Manager.

The executive session lasted approximately 9 minutes and was not recorded. At approximately 5:15 p.m. the Board returned to open public meeting.

Westridge Sanitation District/Northwest Lakewood Sanitation District Easement: Attorney Flynn distributed an exhibit and discussed with the Board a proposed form of easement with Amanda Weaver as Grantor and Northwest Lakewood and Westridge Sanitation District as Grantees for the sewer lines they have that extend across her property at 11100 W. 38th Avenue. The easement, once obtained, will provide both Northwest and Westridge with access to their sewer lines and will eliminate easement gaps in certain portions of their lines that extend across the Amanda Weaver property. Mr. Flynn reported that the engineers for both parties have reviewed the legal description and easement agreements and that the cost of obtaining the easement and constructing the access road will be split 50/50 between Northwest and Westridge Sanitation District.

Amended and Restated Intergovernmental Agreement with Applewood Water and Sanitation District ("IGA"): Attorney Flynn reported that the Amended and Restated IGA is being reviewed by the Applewood Water and Sanitation District.

Resident Drainage Issues: Attorney Flynn reported to the Board that he and Mr. Willis will visit the property once the snow has melted.

RECORD OF PROCEEDINGS

Resolution to Call the May 3, 2016 Regular Election: The Board discussed the upcoming election and Resolution No. 2016-01-02 to Call the May 3, 2016 Election.

Following discussion, upon motion duly made by Director Zimmerman, seconded by Director Fabisiak, and upon vote, unanimously carried, the Board adopted Resolution No. 2016-01-02 to Call the May 3, 2016 Election and appointed AJ Beckman as the Designated Election Official and appointed and authorized him to perform all tasks required for the May 3, 2016 Regular Election of the Board of Directors for the conduct of a mail ballot election.

OPERATIONS MATTERS

Operations Monthly Report: Mr. Ramey from Ramey Environmental Compliance, Inc. briefed the Board on the monthly report. A copy of the report is attached hereto and incorporated herein by this reference.

He noted that the jetting and televising is almost 99% complete. Martin/Martin Consulting Engineers has been given the videos.

Engineer's report: Mr. Willis from Martin/Martin presented his report dated January 27, 2016 to the Board. A copy of the report is attached hereto and incorporated herein by this reference.

Mr. Willis reported that he will bring the 2016 Capital Improvement Project report to the next Board meeting.

26th Avenue Sewer Line: Mr. Willis discussed with the Board. The Board determined that the resident should negotiate with the developer of neighboring property. The Board discussed adoption of policy whereby private lines in the public Right-of-Way would be required to be televised and cleaned on an annual basis.

OTHER BUSINESS

4101 Miller Street Property: Mr. Beckman reported that he expects to have the revised appraisal in time for the next Board meeting.

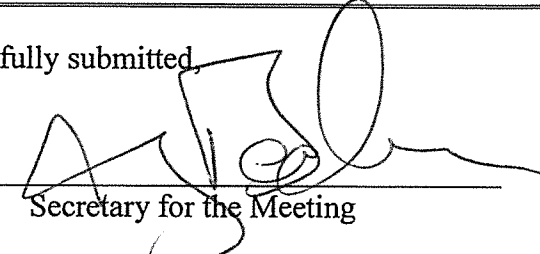
ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made, seconded and, upon vote, unanimously carried, the meeting was adjourned.

RECORD OF PROCEEDINGS

Respectfully submitted,

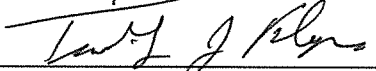
By


Secretary for the Meeting

ATTORNEY STATEMENT

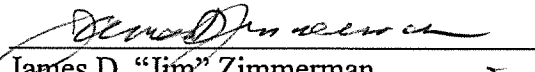
Pursuant to Section 24-6-402(2)(d.5)(I)(B), C.R.S., I, Timothy J. Flynn, state that I am general counsel for the Northwest Lakewood Sanitation District and that I was present at the time the Board convened in Executive Session on Wednesday, January 27, 2016 at approximately 5:06 p.m. I further state that the Executive Session was not recorded because it constituted a privileged attorney-client communication, and that no electronic recording thereof was necessary. The Board did not adopt any proposed policy, position, rule, regulation or take any formal action during the Executive Session.

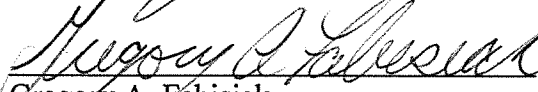
Date: Feb 27, 2016

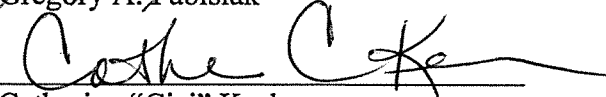
Signature: 
Timothy J. Flynn

THESE MINUTES APPROVED AS THE OFFICIAL JANUARY 27, 2016 MINUTES OF THE NORTHWEST LAKEWOOD SANITATION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Anthony M. Dursey


James D. "Jim" Zimmerman


Gregory A. Fabisiak


Catherine "Cici" Kesler

RESOLUTION NO. 2016-1-1

NORTHWEST LAKEWOOD SANITATION DISTRICT

JEFFERSON COUNTY, COLORADO

A RESOLUTION ESTABLISHING THE DATE, TIME AND LOCATION FOR THE REGULAR MEETINGS OF THE BOARD OF DIRECTORS OF THE NORTHWEST LAKEWOOD SANITATION DISTRICT AND DESIGNATING THE LOCATION FOR POSTING NOTICE OF DISTRICT MEETINGS IN COMPLIANCE WITH THE OPEN MEETINGS LAW AND SPECIAL DISTRICT ACT

WHEREAS, pursuant to Section 32-1-903 C.R.S., the Board of Directors (“Board”) of the Northwest Lakewood Sanitation District (“District”) is required to meet regularly at a time and in a place to be designated by the Board; and

WHEREAS, Section 24-6-402(2)(c) C.R.S., requires that the Board annually designate one or more places within the boundaries of the District as the place where notice of Board meetings, together with a meeting agenda, when available, shall be posted at least 24 hours prior to the convening of such meeting for the purpose of complying with the notice provisions of the Colorado Open Meetings Law; and

WHEREAS, pursuant to Section 32-1-903(2) C.R.S., the District is required to post in at least three public places within the limits of the District, and in addition, in the office of the Clerk and Recorder of Jefferson County, Colorado notice of the time, place and location of the District’s regular and special Board meetings; and

WHEREAS, pursuant to Section 32-1-903(1), C.R.S., all regular and special meetings of the Board shall be held at locations which are within the boundaries of the District or which are within the boundaries of any county in which the district is located, in whole or in part, or in any county so long as the meeting location does not exceed twenty miles from the District boundaries unless such requirement is waived by the Board pursuant to Section 32-1-903(1)(a), C.R.S.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTHWEST LAKEWOOD SANITATION DISTRICT OF JEFFERSON COUNTY, COLORADO AS FOLLOWS:

Section 1. Regular Meetings. That the Board shall meet regularly during calendar year 2016 on the fourth Wednesday of each month, except that the Board will meet during the months of November and December on the third Monday of the month. All Board meetings will be at 4:00 p.m. at the offices of Martin/Martin, Inc. located at 12499 W. Colfax Avenue, Lakewood, Colorado 80215, or at such other location as may from time to time be designated by the Board.

Section 2. Special Meetings. Special meeting may be called by any director by informing the other directors of the date, time and place of such special meeting, and the purpose for which it is called, and by posting notice as provided herein at least 72 hours prior to said meeting.

Section 3. Change of Meeting Dates. That until circumstances change and a future resolution of the Board so designates, the location of all special and regular meetings of the Board shall appear on the agenda of said special and regular meetings.

Section 4. Location for Open Meeting Law Postings. The Gold's Corner Grocery, 10021 West 26th Avenue, Wheat Ridge, Colorado 80215 is hereby designated as the location for posting notice of District Board of Directors meetings for purposes of complying with the notice provisions of the Open Meetings Law, Section 24-6-401, *et seq.*, C.R.S.

Section 5. Posting Locations for Regular Meetings. Notices of the Board's regular meetings for 2016 shall be posted in the Jefferson County Clerk and Recorder's Office pursuant to Section 32-1-903, C.R.S. and at the following three locations within the District's boundaries:


- (a) Gold's Corner Grocery, 10021 West 26th Avenue, Wheat Ridge, Colorado 80215; and
- (b) Welchester Elementary School, 13000 W. 10th Avenue, Golden, Colorado 80401; and
- (c) Stober Elementary School, 2300 Urban Street, Lakewood, Colorado 80215.

Section 6. Representative Authorized to Post. Any member of the District's Board of Directors or any designee of the Board is hereby authorized to post notice of the District's meetings as required by statute.

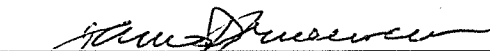
APPROVED AND ADOPTED on the 27th day of January, 2016.

NORTHWEST LAKEWOOD SANITATION
DISTRICT

By: _____


Anthony M. Dursey, President

Attest:


James D. Zimmerman, Secretary

RESOLUTION NO. 2016-1-2

NORTHWEST LAKEWOOD SANITATION DISTRICT
JEFFERSON COUNTY, COLORADO

**A RESOLUTION CALLING FOR THE 2016 REGULAR DISTRICT ELECTION
AND APPOINTING A DESIGNATED ELECTION OFFICIAL**

WHEREAS, the Northwest Lakewood Sanitation District (“District”) is a quasi-municipal corporation and political subdivision of the State of Colorado and a duly organized and existing special district pursuant to Title 32, Colorado Revised Statutes; and

WHEREAS, the terms of office of Directors Gregory Fabisiak, Catherine Kesler, and one vacant seat shall expire after their successors are elected at the regular special district election to be held on May 3, 2016 (“Election”) and have taken office; and

WHEREAS, in accordance with the provisions of the Special District Act (“Act”) and the Colorado Local Government Election Code (“Code”) (the Act and the Code being referred to jointly as the “Election Laws”), the Election must be conducted to elect two (2) Directors to each serve for a term of four (4) years, and one (1) Director to serve for a term of two (2) years.

NOW, THEREFORE, be it resolved by the Board of Directors of the Northwest Lakewood Sanitation District in the County of Jefferson, State of Colorado that:

Section 1. The regular election of the eligible electors of the District shall be held on May 3, 2016, between the hours of 7:00 a.m. and 7:00 p.m. pursuant to and in accordance with the Election Laws, and other applicable laws. At that time, two (2) Directors will be elected to each serve a four-year term, one (1) Director will be elected to serve a two-year term.

Section 2. There shall be one election precinct for the convenience of the eligible electors of the District, the boundaries of which shall be identical to the boundaries of the District, and there shall be one (1) polling place(s) at the following location(s):

Special District Management Services
141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898

situate in the County of Jefferson, State of Colorado. The polling place located at 141 Union Boulevard, Suite 150, Lakewood, Colorado 80228-1898 shall also be the polling place for disabled electors and for eligible electors not residing within the District. If the Designated Election Official deems it to be more expedient for the convenience of the eligible electors of the District (who are also eligible electors in other special districts with overlapping boundaries which are conducting elections on the Election day), the Election may be held jointly with such special districts in accordance with coordinated election procedures as set forth in an agreement between all participating special districts. In such event, the election precincts and polling places shall be as set forth in such agreement. The Designated Election Official is authorized to execute such agreement on behalf of the District, which agreement shall include provisions for the allocation of responsibilities for the conduct and reasonable sharing of costs of the coordinated Election.

Section 3. The Board of Directors hereby designates AJ Beckman, Special District Management Services, 141 Union Boulevard, Suite 150, Lakewood, Colorado 80228-1898, telephone number (303) 987-0835, as the Designated Election Official for the conduct of the Election on behalf of the District, and he is hereby authorized and directed to proceed with any action necessary or appropriate to effectuate the provisions of this Resolution and of the Election Laws or other applicable laws. Among other matters, the Designated Election Official shall publish the call for nominations, appoint election judges as necessary, appoint the Canvass Board, arrange for the required notices of election, printing of ballots, and direct that all other appropriate actions be accomplished.

Section 4. Applications for absentee ballots may be filed with the Designated Election Official at the office of Special District Management Services, 141 Union Boulevard, Suite 150, Lakewood, Colorado 80228-1898, telephone number (303) 987-0835, no later than the close of business on the Friday immediately preceding the election (Friday, April 29, 2016).

Section 5. Self-Nomination and Acceptance forms are available at the Designated Election Official's office located at the above address. All candidates must file a Self-Nomination and Acceptance form with the Designated Election Official no earlier than January 1, 2016, nor later than the close of business on Friday, February 26, 2016.

Section 6. If the only matter before the electors is the election of Directors of the District and if, at the close of business on March 1, 2016, there are not more candidates than offices to be filled at the Election, including candidates timely filing affidavits of intent no later than February 29, 2016, the Designated Election Official shall cancel the Election and declare the candidates elected. Notice of such cancellation shall be published and posted in accordance with the Code.

Section 7. If any part or provision of this Resolution is adjudged to be unenforceable or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Resolution, it being the Board's intention that the various provisions hereof are severable.

Section 8. Any and all actions previously taken with respect to the District's 2016 Regular Election by the Designated Election Official, the Secretary of the Board of Directors, or any other persons acting on their behalf pursuant to the Election Laws or other applicable laws, are hereby ratified and confirmed.

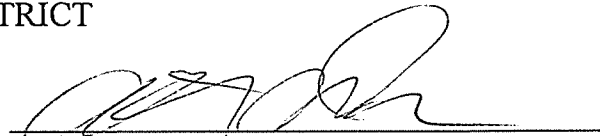
Section 9. All acts, orders, and resolutions, or parts thereof, of the Board which are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.

Section 10. The provisions of this Resolution shall take effect immediately.

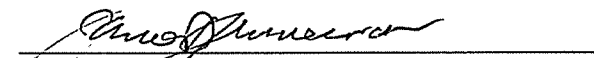
ADOPTED this 27th day of January, 2016.

NORTHWEST LAKEWOOD SANITATION
DISTRICT

By:


Anthony M. Dursey, President

Attest:


James D. Zimmerman, Secretary



Northwest Lakewood Sanitation District Monthly Report December 1-30, 2015

Tue 12/1 Processed 3 locates. Completed a tap inspection at 12890 W. 19th Pl.
 Wed 12/2 Processed 12 locates. Completed a tap inspection at 13185 W. 16th Dr.
 Thu 12/3 Processed 9 locates.
 Fri 12/4 Processed 22 locates.
 Mon 12/7 Processed 5 locates.

Completed 1 grease trap inspection:

Marina Car Wash	2503 Kipling St.	Pass
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Completed 3 grease trap re-inspections:

King Soopers #2	3401 Youngfield St.	Pass
Mountain Tap Bar & Grill	1901 Youngfield St.	Pass
Tellers Tap Room	1990 Youngfield St	Pass

Tue 12/8 Processed 9 locates. Televised 3,755.8ft. of the scheduled 2015 footage.

Completed 3 grease trap re-inspections:

Manning School	13200 W. 32 nd Ave.	Pass
Maple Grove Elementary	3085 Alkire St.	Pass
Stober Elementary School	2300 Urban St.	Pass

Wed 12/9 Processed 3 locates. Jetted 2,358ft. and televised 1,477.3ft. of the scheduled 2015 footage.

Thu 12/10 Processed 2 locates. Jetted 2,479ft. and televised 3,390.4ft. of the scheduled 2015 footage. Semi-annual inspection of brick manhole at Applewood Knowles St.

Fri 12/11 Processed 6 locates. Televised 1,184.5ft. of the scheduled 2015 footage.

Mon 12/14 Processed 11 locates.

Tue 12/15 Processed 4 locates.

Wed 12/16 Processed 2 locates. Downloaded the flows on the Denver Water Moffat meter.

Thu 12/17 Processed 3 locates.

Fri 12/18 Processed 10 locates.

Mon 12/21 Processed 2 locates.

Tue 12/22 Processed 5 locates.

Wed 12/23 Processed 4 locates.

Thu 12/24 Processed 5 locates.

Mon 12/28 Processed 3 locates. Completed a tap inspection at 13090 W 15th Dr. Televised 628.1ft. of the scheduled 2015 footage

Tue 12/29 Processed 1 locate. Televised 1,814.1ft. of the scheduled 2015 footage.

Wed 12/30 Processed 4 locates. Televised 2,984.9ft. of the scheduled 2015 footage.

Thu 12/31 Processed 4 locates. Televised 565.1ft. of the scheduled 2015 footage.

2015 Jetting Footage

<u>Date</u>	<u>Section(s)</u>	<u># of Line(s)</u>	<u>Total ft.</u>
12/9/15	16, 20	9	2,358.0
12/10/15	20	9	2,479.0

2015 Televising Footage

<u>Date</u>	<u>Section(s)</u>	<u># of Line(s)</u>	<u>Total ft.</u>
12/8/15	10,16	16	3,755.8
12/9/15	16	6	1,477.3
12/10/15	16	15	3,390.4
12/11/15	10	8	1,184.5
12/28/15	16	3	628.1
12/29/15	10,16	11	1,814.1
12/30/15	10,16,20	13	2,984.9
12/31/15	16	2	565.1

	Estimated 2015 Footage	YTD Actual 2015 Footage	Current Footage	YTD %
Cleaning (Jetting)	119,243.9	115,112.00	4,837.00	97.00%
14" less	89,720.9	92,426.00	2,873.00	103.00%
15" more	19,228	20,045.00	1,964.00	104.00%
Easement	N/A	2,938.00	0.0	N/A
Hot Spots	10,295			
Root Cutting/ Mineral	11,270.00	13,740.00	0.0	122.00%
14" less	N/A	0.00	0.00	0.00%
15" more	N/A	0.00	0.00	0.00%
Root Cutting	N/A	680.00	0.0	
14" less	N/A	0.00	0.00	
15" more	N/A	0.00	0.00	
Televising	108,948.9	102,584.50	15,800.20	94.00%
Hot Spots <i>(TV Root Cutting/Mineral)</i>	10,295	10,797.50	0	105%
Total Task #4	229,362.80	219,078.50	20,637.2	96.0%

Northwest Lakewood Sanitation District Summary for December 1-31, 2015

December 6, 2015 Emergency Locate 13160 W. 21st Ave.

On Sunday, December 6, 2015 at 1:45 pm, Ismael Gomez, of REC, Inc., received a call from the after hours answering service for an emergency sewer service repair located at 13160 W. 21st Ave. Ismael contacted Daniel Peacemaker, of Trench Right, LLC, whom informed him that a spot repair was being done in the yard. Mr. Peacemaker also informed Ismael that they would not be going near the street or the District main. After receiving this information, Ismael cleared the District and no further action was required.

Total time on this issue: 0.25hrs.

December 8, 2015 Dye Test/Sump Pump 2931 Oak St.

On Tuesday December 8, 2015 at 10:30 am, Darrin Dill, of REC, Inc., received a request from Patrick Roberts, of Martin/Martin, to confirm if the sump pump discharge at 2931 Oak St. has been rerouted from the District Sewer Main. Darrin dispatched Ismael Gomez, of REC, Inc. Upon arrival, Ismael met with Peter Everest, of Martin/Martin. Mr. Everest spoke with the homeowner and asked if they could perform a dye test, the homeowner denied the conduction of the dye test but did allow a visual inspection. Issue is ongoing.

Total time on this issue: 0.25hrs.

Update:

On Wednesday, December 16, 2015, Darrin Dill, of REC, Inc., was informed by AJ Beckman, of the Special District Management Office, at the board meeting on Wednesday, December 16, 2015, that Peter Everest, of Martin/Martin, and himself went on site to 2931 Oak St. and verified proper discharge of the sump pump. No further action required.

December 11, 2015 Roots & Debris in Line Maple Grove Reservoir

On Friday, December 11, 2015, Ismael Gomez, of REC, Inc., discovered roots and debris in the line by Maple Grove Reservoir, while televising the scheduled 2015 footage. Ismael contacted Mark Doody and Sandy Scheibeler, of REC, Inc., to respond onsite with the jet truck to clean the line. They jetted the line twice to clear out the debris, for a total of 660 feet. No further action required.

Total time on this issue: Jet Truck - 1hr.
Total footage: 660ft.

December 17, 2015

**Customer Concern - Plumber Snake Stuck in District Main
11720 W. 30th Ave.**

On Thursday, December 17, 2015, Darrin Dill, of REC, Inc., received a call from Crystal Thurston, of Special District Management, regarding a customer concern at 11720 W. 30th Ave. and requested the District Main be inspected. Crystal explained to Darrin that a plumber was snaking the properties service lateral and got stuck, the plumber could not pull the snake back and ended up snipping the snake in the properties service lateral. The plumbers and District have concerns about the snake creating a blockage in the District Main. Darrin dispatched Ismael Gomez, of REC, Inc., with the camera truck to the property to investigate the issue.

Upon arriving, Ismael began to look for the upstream and downstream manholes. After finding the manholes under approximately eight inches of snow, Ismael removed the snow and began his inspection in the upstream manhole ACC-1. Ismael ran into the plumber's snake at 49.9 feet and had to abandon the inspections because he could not go any further. Ismael then moved to the downstream manhole ACA-2 and began inspection of that line. Ismael came across the properties service lateral and noticed the plumber's snake coming out of the service lateral and going upstream. At this point Ismael abandoned the inspection because he could not go any further. Total amount of line televised is 238.9 feet. This issue is ongoing.

**Total time on this issue: Camera Truck - 3hrs.
Total footage: 238.9ft.**

Update:

On Monday January 11, 2016, Ismael Gomez, of REC, Inc., conducted a follow up inspection of the District sewer main to verify the snake had been removed. The findings were reported to Patrick Roberts, of Martin/Martin. No further action required.

**Total time on this issue: Camera Truck - 1.25hrs.
Total footage: 249ft.**

December 27, 2015

**Emergency Locate
13300 Willow Lane**

On Sunday, December 27, 2015 at 10:45 am, Darrin Dill, of REC, Inc., received a call from the after hours answering service for an emergency water main repair locate at 13300 Willow Lane. Darrin contacted Beth Harris, of Consolidated Mutual Water, and cleared the work area. No further action required.

Total time on this issue: 0.25hrs.

December 27, 2015
Water Main Repair
Union St. and W. 32nd Ave.

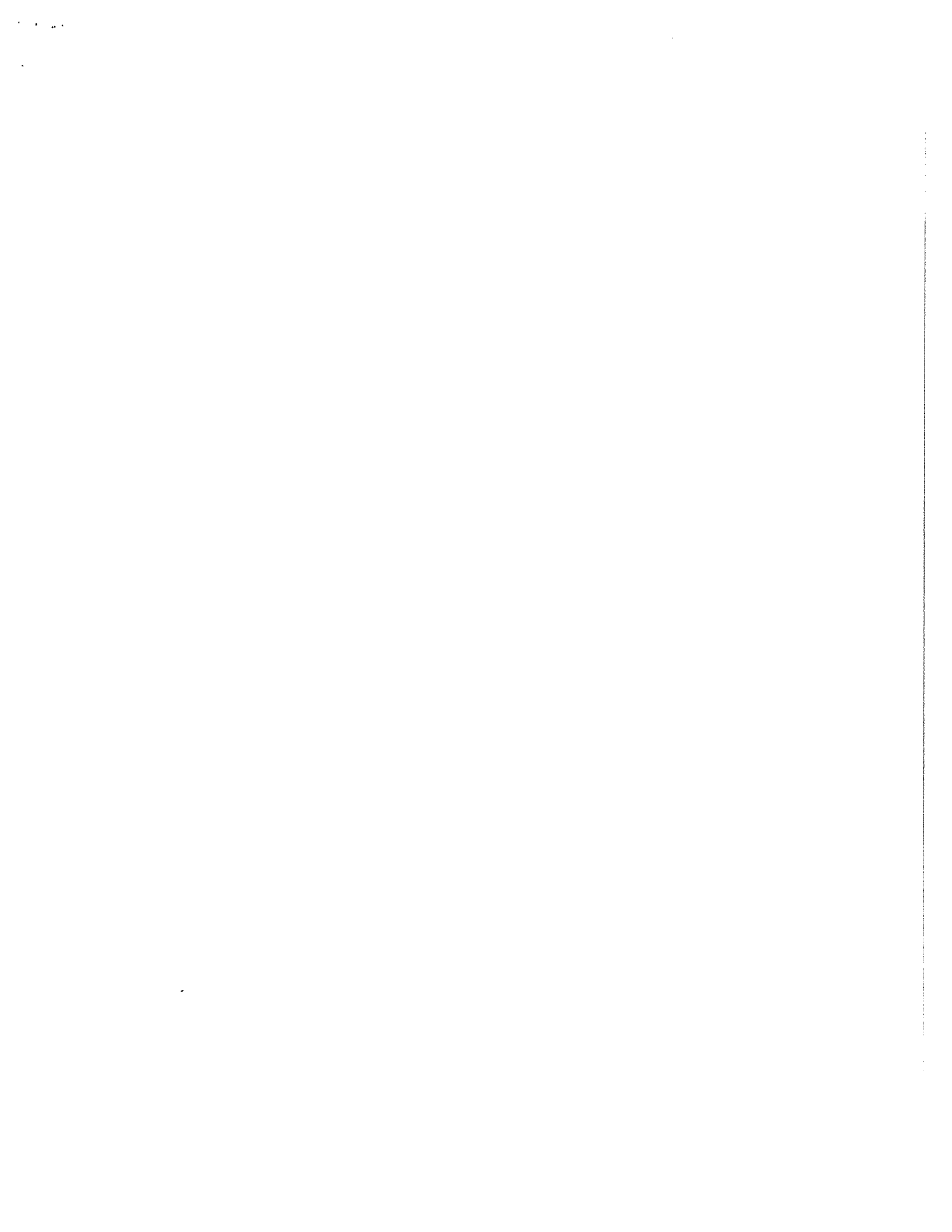
On Sunday, December 27, 2015 at 4:00 pm, Darrin Dill, of REC, Inc., received a call from the after hours answering service for an emergency water main repair locate for the intersection of Union St. and W. 32nd Ave. Darrin contacted Tim Hinkle, of Consolidated Mutual Water, and cleared the area. No further action required.

Total time on this issue: 0.25hrs.

December 28, 2015
Water Main Repair
11683 W. 36th Ave.

On Monday, December 28, 2015 at 11:50 pm, David Moore, of REC, Inc., received a call from the after hours answering service for an emergency water main repair locate at 11683 W. 36th Ave. David contacted Gerry Eddy, of Consolidated Mutual Water, and informed him the address was out of District. No further action required.

Total time on this issue: 0.25hrs.



**Northwest Lakewood Sanitation District
Engineering Report
January 27, 2016**

2016 Video Review and CIP

Videos were received from REC. The video review and prioritization is underway. The following is a breakdown of maintenance from 2015:

- Zone C: Cleaned and Televised – 108,949 LF
- Hot Spot Recommendations: Cleaned and Televised – 10,295 LF
- Annual Root Cut: Cleaned and Televised – 11,270 LF
- Total Cleaned and Televised – 130,514 LF

The following is planned maintenance for 2016:

- Zone A: Cleaned – 87,729 LF
- Hot Spot Recommendations: Cleaned and Televised – Estimated* 12,354 LF
- Annual Root Cut: Cleaned and Televised – Estimated* 13,524 LF
- Total Cleaned – 87,729 LF
- Total Cleaned and Televised – Estimated* 25,878 LF

*Estimated is dependent on 2016 Video Review which is underway.

The review is underway. The Capital Improvements Plan will be ready for the Board's review at February's meeting.

UPDATE: Video review and prioritization is underway. The Capital Improvements Plan will be made available to the Board at least one week before the February Board meeting.

Quail Hollow – 33rd and Quail Street Development – Jehn Engineering

The development contains 12 lots and will include sanitary sewer extensions. A meeting was held with Jehn Engineering and Creekside Community developers on April 7th, 2014 to discuss the process of extending the main lines to service the new development. May 15th, 2014 Patrick Roberts sent an Application Agreement for the Extension of Sewer Mains to the developer's representative, Steve Wilson. This agreement was signed and returned to Martin/Martin on May 19th, 2014. On May 5th, 2014 Patrick Roberts sent an EOPC to Tim Flynn for the project with an amount of \$124,146.00. Coordination concerning the HOA agreement requirements and easement requirements occurred on June 10th, 2014. On June 26th, Jehn Engineering provided M/M with the completed legal descriptions for the sanitary sewer easements. On August 28th, the District's attorney provided a proposed form of easement deed for the sanitary sewer line to Mark Bishop of Jehn Engineering. On September 3rd, coordination between Mike Thomas of Creekside Homes and M/M occurred to discuss contracts and agreements that need to be completed prior to construction. On September 15th, a tap fee document was provided to Mike Thomas. On September 26, 2014 an execution copy of the easement deed was provided to the owner. On January 30, the Attorney for the District provided the recorded easement and easement agreement for the sanitary sewer main extension. The Agreement for the Sanitary Sewer Main Extension has also been signed. On February 5th, a preconstruction meeting

occurred on site. The Letter of Credit had not been received, so the Developer had not been approved to begin construction. The developer had already started digging the trench, but ceased once the information was passed along. On February 6th, the Letter of Credit was provided to the District. On February 11, the construction on the sanitary main began. The Attorney for the District provided the developer with an option of the District to record a lien against the properties for the amount of the unpaid tap fees. The lien would be released once the fees had been paid. The Attorney for the District has recorded a lien against the property for the amount of unpaid tap fees. Once the tap fees have been paid then the lien will be released. On March 14, the new sanitary extension was connected to the District main with a cast-in-place manhole. From the CCTV videos, it appeared that there were two sags in the new mains. American West was notified of these sags and plans to repair. New CCTV will be provided to the District for review. The storm outfall into the gulch, which crosses over the District main, could not get minimum 18" vertical separation. Martin/Martin is working with Jehn Engineering for a solution. Martin/Martin has requested additional funds be deposited to the District, as the initial deposit has been exhausted. Variance request has been submitted to pay tap fees with issuance of individual building permits. The two sags that were identified in the primary review of the new mains at Quail Hollow have been re-installed with no sags.

The current plan brought forth by the developer is to install a crest wall and reinforced slab over the existing NWLSD main to protect the main. Coordination and review is ongoing with Jehn Engineering and Tim Flynn to draft an agreement between the District and the HOA stating that the District will not be responsible for possible damage to the drainage outfall, including crest wall and reinforced slab, which extends into the existing District easement during repairs/maintenance operations.

The current lien on the overall property will be lifted from each individual lot as tap fees are paid. Quail Hollow representatives had proposed a plan to install a crest wall with a reinforced concrete slab around the existing NWLSD main. Modifications to the plan at the meeting include extending the back end of the crest wall down to below the NWLSD main and installing a 30-inch steel casing pipe parallel to the existing NWLSD main for future capacity issues. The license agreement has been approved by the City and District Board. Coordination with Mike Thomas has been ongoing regarding construction timing for the crest wall, reinforced slab and parallel casing pipe. Upon initial excavation it was verified that the parallel sanitary sewer main to the north of the NWLSD main is only 6' away. The minimum separation would not allow the steel casing to be installed to the north of the existing NWLSD main, so a new design has been proposed to install the parallel steel casing to the south of the existing NWLSD main.

Construction should begin shortly. On September 1, the developer attempted to pay tap fees for 2 lots at the District office. Coordination occurred to let Mike Thomas know that legal descriptions of the lots would need to be provided with the fees, so the partial lien can be released for paid lots. The steel casing was installed on September 4 with District observation occurring periodically during the day. A final walk through occurred with American West on Tuesday October 6th. The sewer construction appeared acceptable except for one manhole had not been grouted and the benching in the downstream manhole needed to be re-worked to facilitate a better transition into the District main. These issues were resolved by American West. AS-built documents were provided by the engineer. AS-built documents were provided on October 22. District map was updated accordingly. There is only .07' drop from new invert to invert out. Exhibit is attached. Reworking of benching may be required to better facilitate flow through the manhole. Coordination is ongoing with Jehn Engineering, American West and Creekside Homes

to establish a plan to bring the new main into District standards. Jehn Engineering is planning to re-shoot the new main for the as-built document since there appeared to be several errors on the original document. The revised as-built was provided to the District. The slope of the most northern segment is out of compliance with District standards. It was noted to the developer that the segment could not be accepted by the District. A remove/replace recommendation was provided to the Developer. Coordination is ongoing. An updated as-built document was provided showing all mainline segments within conformance. M/M has scheduled in house survey team to take as-built shots to verify the provided as-built due to the discrepancy between as-builts.

UPDATE: The Martin/Martin survey team completed an as-built survey of the new mainline extension. The results of the survey show that the new mainline is within compliance of District and design standards. It is recommended that conditional acceptance for the extension agreement is signed.

11100 W. 38th Avenue – Easements – Amanda Weaver

On March 4, the Attorney for the District provided M/M with a schematic showing the District's mainline extending over and across an open space area believed to be owned by Amanda Weaver. Westridge Sanitation also has a sanitary main extending over and across the property. It is believed that the existing easements along the property currently do not meet District standards. Westridge and the District are working together to provide a more encompassing easement legal to be executed and recorded. Coordination has been ongoing for Martin/Martin's survey team to survey the site in order to develop the easements. On July 1, Martin/Martin provided a proposal for the work to be completed including the cost sharing between Westridge and NWLSD. The proposal will be presented to the Westridge Board on July 21. The property is planned to be surveyed the week of August 17th. Contact information for Amanda Weaver was provided to the survey team to coordinate schedules. Once the survey has been processed, the land description and exhibit will be provided to Westridge for review. The survey was completed on September 1. Attached is the easement exhibit and land description for review. The documents have also been provided to Westridge for their review. Comments were received by Westridge Sanitation District on Friday October 16. The comments have been addressed. The easement appears ready to be recorded at Jefferson County. The easement documents were revised and provided to Westridge on November 2. Minor comments have been received and addressed. Once approval from Westridge is given the agreement with Ms. Weaver can be signed and recorded with the County. Coordination is ongoing with Westridge regarding the easement agreement. The Attorney provided a draft easement agreement for both District's to review.

UPDATE: Review of the easement agreement is underway between the District and Westridge. When finalized, the agreement will be provided to Ms. Weaver for review.

9350 W. 26th Avenue- City of Lakewood

Coordination with V. Castille at the City of Lakewood occurred on the information provided to GJ Gardner Homes for sanitary sewer availability for the above referenced property. In this availability letter, information concerning the required extension, inclusion, and an EOPC were included. This letter was from May 2014, Mr. Castille was made aware that the EOPC may need to be updated to show the increase construction costs. On August 7, JL Melton Construction contacted the District to discuss review development and tap fees. A review fee document was

provided on August 10. The property is not included in the District, so will need to be included. The developer has contracted M/M to complete the sanitary sewer mainline extension. The survey is underway. An extension agreement will be provided to the developer. Survey is complete. There is not enough available space within W. 26th Avenue to extend a sanitary sewer main due to 3 water mains in the street. An 8-inch extension could occur on the shoulder south of W. 26th Avenue. Or an existing 6" shared service line could be extended with a manhole at the end and converted to a District main to provide service. The service line extension option has been decided upon by all parties. Plans reflecting the extension were provided to City of Lakewood on November 11. The extension agreement was provided to the resident on November 9. An agreement for the District to take over the existing 6" main in W. 26th Avenue from 9400 W. 26th Avenue and 2590 Hoyt Street needs to be prepared by District's Attorney. Video of the line indicates adequate condition. An agreement to transfer ownership of the line was provided to Ms. Hood on November 16 for review. A bill of sale was provided to Ms. Hood. Ms. Hood responded stating that she was seeking advice on whether or not she should be compensated for transferring her 6" service line to the District. The District responded saying that ownership and maintenance of the 6" would increase the value of her property. Coordination is ongoing.

UPDATE: Plans were received from City of Lakewood on January 7. The comments were addressed and provided back to City of Lakewood on January 8. Plans were approved by City of Lakewood on January 12. Coordination with Ms. Hood is ongoing. The District has offered \$2,000 in compensation for the service line. Ms. Hood has not yet responded to the offer.

1490 Overhill Drive – Open Records Request – Fehrman

On March 4, the Fehrman's attorney provided the Attorney for the District with an open records request. Correspondence, videos and pictures related to the incident were gathered together and provided to the District's Attorney.

UPDATE: Ongoing.

12122 W. 32nd Avenue – Complaint – Dorothy Pietrafso

On Friday September 18, the District Manager contacted M/M to request information regarding potential excavation in the above area. The resident had contacted the District stating that the property was having concerns with a drainage line on the property. The resident further claimed that the issues were a result of District repairs in the area. The District conducted sanitary improvements near the property in 2011, however the repairs were not in the area of the described drainage line. A letter has been written for review by the Attorney and Manager prior to sending. The letter to the resident was sent out via mail on October 30th. No further coordination has occurred.

UPDATE: Ms. Pietrafeso provided a letter to the District stating that a contractor working for the District removed a drainage pipe that is causing flooding on her property. Coordination is ongoing.

16650 W. 20th Avenue (W. of Simms – Tabor) – Anthony Malensek (303-601-3185)

Inquiring about sanitary sewer service for a single family home. Potential main extension from easement in back of lot. Otherwise, service may be provided from main in W. 20th Avenue. On

February 25, the tap ticket for 11660 W. 20th Avenue was provided to Mr. Malensek for his use. No further coordination has occurred.

UPDATE: A tap fee document was provided on January 7th for one single family home.

30th and Quail Street Backup

Coordination with Rich Phillips occurred concerning a District Map of the area where 8 homes were flooded due to the rainstorm that Lakewood received on Saturday July 13th, 2013. Ramey Environmental provided a written record of the emergency calls. It didn't appear from the record that there were any obstructions in the sewer system and determination of storm source contributing to the sanitary lines are currently being reviewed. Videos of all mains within the Sanitary Sewer Basin were received and reviewed on August 3rd, 2013. Metering installation occurred within two manholes on Quail Street from July 31st to August 21st, 2013 and records were received on August 23rd, 2013. Field Survey information was completed over a week's time from August 7th to August 14th, 2013 and records were received on August 16th, 2013. Based on additional metering during the significant week of rainfall of September 9th. A revised report has been provided that has addressed comments received from the draft report on October 4th, 2013. MM was contacted by the Owner at 2580 Parfet Street related to the property sump pumps discharging to grass. The Owner indicated that his pump has been running even though the irrigation ditch is turned off. We understand that the City has constructed a small PVC pipe to pick up the nuisance flows from the sumps. An EOPC is attached for Board review concerning the repairs that were determined for the Quail Street Sewer Basin in regards to infiltration concerns. The spreadsheet with all owner's addresses was reduced to the initial Parfet area along with mapping and provided to the District Office for distribution. A meeting was held with District representatives, Agricultural Ditch Co, City of Lakewood and Rocky Mountain Ditch Co. to discuss the pending letter to residents. March 14, 2014 - we understand that only one of the four potential inspectors is interested. An agreement has been reached with Sherlock's Home Inspection, LLC to inspect sump pumps for approximately 60 homes in the Quail Street and Parfet Court vicinity within the district. We have received executed contracts from Sherlock Home Inspection, LLC and are going through the background checks. A kickoff meeting was held on May 26th, 2014 to discuss the project with Sherlock Home Inspection. On July 3rd, Sherlock Homes inspected 11 homes. Two of these homes have sump pumps, but neither home pumps discharge into the sanitary sewer main. Sherlock Homes anticipates inspecting 12 or more weekly based on Resident Availability. Of the residents who have responded to the letter 12 of the 59 residents have denied access to their home for an inspection. 7 of the 27 homes which have not been inspected have consented to an inspection. 4 of the 27 have denied permission and 16 of the 27 have not replied. From the completed inspections it appears that at least 2 sump pumps are connected to the sanitary sewer system. Phase 2 has been discussed including additional addresses be included in the survey (17 new addresses). On October 23, 8 addresses consented to inspection as part of phase 1b. A letter has been drafted to residents in the Quail Street Basin with a notification of potential smoke tests to be completed by the District. A letter has been drafted to notify residents who are identified as having sump pump or foundation drain connections to the District's Collection System. Also attached is a map showing homes who reported back-ups and those who have accepted/denied inspections. REC has monitored the area due to the heavy rainfall. It appears that the system is running at approximately ½ full with no reported damages. Plans were submitted to the City of Lakewood on June 2. The plans and specs

were provided to 3 contractors. T. Lowell Construction provided a cost for \$273,000.00. Approved plans and permit have been received from the City of Lakewood. The Board approved T. Lowell's bid. A notice of award and project manuals were provided to T. Lowell on July 8th. Contact from Sherlock Homes has still not been made. A pre-construction meeting with the City of Lakewood, T. Lowell, and AG Wassenaar occurred on July 28th. The City requested construction work within W. 32nd Avenue be completed in a one week time period prior to August 17th due to school traffic. Construction began on Monday August 10th. The two manholes to be poured in W. 32nd Avenue were completed and asphalt was poured to re-open W. 32nd Avenue as soon as possible as requested by the City of Lakewood. A pay request has not been received for work completed to date. Construction began on August 10th and was completed on September 4. Pay application is attached for the Board's review. There was one complaint received during the project from the homeowner at 3030 Quail Street regarding cleanliness of the site. T. Lowell responded the day of the complaint to complete a street sweep, then periodically completing the sweeps throughout the project. The post video review shows that the line is acceptable. Retainage Release is attached for the Board's review. Retainage release will be prepared for next month's Board meeting. The notice for contractor settlement ran in the Golden Transcript on October 15th and October 22nd. Contact has been made with Richard of Sherlock Homes. A meeting is tentatively being scheduled for the week of October 19th to discuss invoices for work completed and possible phase II inspections. Direction by Board as to desire to continue sump pump investigations. Coordination is ongoing with Sherlock Homes to schedule a meeting to discuss invoices for work completed and continuing Phase 2 work. Calls and emails have been made to Sherlock Homes with no response. Mr. Russ at 2931 Oak Street, who was found to have a sump pump connected to the District main, removed the sump from the main. District representatives made a site visit to verify, however Mr. Russ would not allow the representatives to kick the pump on. Visual inspection occurred but is inconclusive. On Dec. 14 District representative observed the sump pump turning on and discharging into the driveway.

UPDATE: NONE

2915 Ward Court – Lot Consolidation – COW Referral

On November 17, the City of Wheat Ridge requested a referral response for a lot consolidation at the above address. The lot consolidation will enable the property owner to add-on to the existing home. A referral response including conditions for sanitary sewer service was provided to the City on November 18.

UPDATE: NONE

2480 Iris Street – Single Family Home – Patrick

On November 23, Patrick contacted the District requesting information for tap fee payments. The existing lot is planned to be subdivided in order to build a single family home. The tap fee costs were provided.

UPDATE: NONE

13905 W. 26th Avenue – Single Family Home – Jamie Ivarson

On November 25, Mr. Ivarson contacted the District to discuss tap fee payment and inspection for a new service connection. The tap fee payment had been made along with the inspection fee. The contact info for REC was given to Mr. Ivarson.

UPDATE: NONE

2005 Tabor Drive – Single Family Home Remodel – Steve Hill

On November 2, Mr. Hill contacted the District to request information regarding possible service charge and tap fee changes due to adding an additional kitchen and bathroom to the home. Mr. Hill eventually stated that the addition wouldn't be occurring. A letter was still provided to Mr. Hill stating conditions for the new service.

UPDATE: NONE

W. 32nd Ave. and Youngfield – Starbucks – COW Referral

On April 9, the District provided a referral response to the City of Wheat Ridge for a specific development plan and two-lot consolidation plat. The letter expressed the District's ability to service the property. The sanitary sewer service will connect into the District main within W. 32nd Avenue. An updated plan set was provided. A review is underway. It appears a 4" service will connect into the 8" District main. No review fee has been requested. A tap fee document will be issued shortly based on water meter size. On August 31, the plan review document was provided to the developer. A request for water meter size was made to provide a tap fee document. Coordination occurred with the developer as personnel had changed on the job. The tap ticket was provided to the developer showing the District's record of approximate tap location. It was noted to the developer that the District is not responsible for location of service line. No further coordination has occurred.

UPDATE: NONE

11011 Linda Vista Drive – Single Family Home – Terry Kunz

On October 22, Mr. Kunz contacted the District requesting an availability letter for sanitary sewer service at the above address. The letter was provided to Mr. Kunz stating conditions for service including all fees.

UPDATE: NONE

King Soopers Fueling Station – Applewood Shopping Center – 12525 W. 32nd Avenue

On October 28, the City of Wheat Ridge provided the District with a referral for a specific development plan to allow construction of a fueling center at 12525 W. 32nd Avenue. The plan will call for water and sanitary sewer service as well as compliance with Metro's Pre-treatment/Industrial Waste Control Program. On October 31, a referral response was provided to the City of Wheat Ridge requesting revised plans for the District's review. The developer provided the District with a utility plan for the new fueling station at Applewood Shopping Center. On June 24, the District provided an availability letter requesting that the water meter size for the kiosk be provided. Updated plans were requested but have not been submitted. Coordination is ongoing

with Consolidated Mutual to determine if a new tap will be issued as part of construction. As of now, it appears that an existing tap will be used so no tap fees will be required. Consolidated Mutual has confirmed that the existing tap will be re-used for the new fueling station. Information regarding payment of observation fee and contact info for Ramey was provided to the developer.

UPDATE: NONE

10993 W. 38th Place (Parfet and W. 38th Place) – Main Crossing with Westridge Sanitation

On December 19, the Attorney for Westridge Sanitation District (WSD) contacted Northwest Lakewood notifying the District that a District main crosses and cuts into a WSD main. The District responded to WSD requesting further information into the cross and cut of the mains. On January 28, the Engineer provided a video showing the pipe intrusion into the WSD main. On March 10, the Engineer for Westridge provided the District with a schematic of the sanitary mains in the area of the pipe intrusion. Martin/Martin will use the survey to explore options for rehabilitation of the Westridge main. At the last Board meeting, it was preferred to move forward with suggesting to Westridge that the full lining procedure be used, and to include in the NWLSD 2015 Sanitary Sewer Improvements project. The Westridge Sanitation Board approved the repair. The repair will be completed as a part of the 2015 Improvements project. Westridge and their engineer will be informed of schedule for observation purposes. The repair occurred on Friday August 14. The engineer for Westridge was notified to observe the process. Post-CIPP videos have not yet been received for review. The post CIPP video has been received and reviewed. It appears acceptable and has been provided to Westridge.

UPDATE: NONE

2075 Routt Street – Mainline Extension – Gene Fitzgerald

On September 1, Mr. Fitzgerald contacted the District to discuss the requirements for service at 2075 Routt Street. Currently, there is no mainline fronting the property. The house is on septic. Information regarding service for this property has been requested before in 2012. The availability letter and EOPC for the extension from 2012 was provided to Mr. Fitzgerald noting that costs would not be accurate. The EOPC was updated and further coordination on desired approach is taking place with the District's Attorney. The District's Attorney and Engineer met to discuss. Apparently, Mr. Fitzgerald's property is not within the District, so the District can not compel him to connect to a District main. However, it was strongly suggested to Mr. Fitzgerald that he go through the inclusion process and connect to a District main.

UPDATE: NONE

10750 W. 26th Avenue – Jesse

A meeting took place on Monday, July 20th, 2015 with Jesse Walden to understand the redevelopment planned for 10750 W. 26th Avenue. An extension of a mainline is planned from MH D-19-1 located within Oak Street and extending along Oak Street, W. 26th Avenue and then south on the eastern side of the 7 properties to be served. Coordination is ongoing.

UPDATE: NONE

2200 Youngfield Avenue – Abrusci’s - City of Lakewood

The District received a request for comment concerning a formal land development application and construction plans for an Abrusci’s restaurant at the above address. A sanitary sewer availability letter was provided to the City on July 27th stating conditions for sanitary service including fees and possible grease interceptor.

UPDATE: NONE

2900 Youngfield Avenue – Human Bean Coffee Shop – City of Lakewood

The District received a request for comment concerning a site plan and special use permit for a coffee shop at the above address. A sanitary sewer availability letter was provided to the City of July 27th stating conditions for sanitary service including fees and possible grease interceptor.

UPDATE: NONE

11325 W. 32nd Avenue – Mainline Extension – Travis Gamber

On July 31, the developer contacted the District requesting information on mainline extension to provide service to seven lots at the above address. A sanitary sewer availability letter was provided to Mr. Gamber stating conditions for sewer service including fees, extension requirements and easements.

UPDATE: NONE

2100 Robb Street – Residential Development – David

On May 12, the property owner at 2100 Robb Street contacted the District to understand the estimated costs for connecting to the District main. NWLSD has an 8-inch main fronting the property within Robb Street. A schematic was provided to David. David mentioned that he is considering two structures on the property both requiring service. David was notified that two structures would require two connections. The 2015 tap fee costs were provided to David for the District and Metro. When a site plan is available, it will be provided to the District. On June 25, information regarding the main and manhole depth were provided to the developer. On June 29, it was confirmed to the developer that no cost-recovery agreement is in place at this address.

UPDATE: NONE

2201 Kipling Street – Re-development – Tom Fazio

Mr. Fazio contacted the District stating that he was interested in demolishing the existing commercial building at the above address to build multi-family. He specifically asked about connection location, mapping and fees. This information was provided to Mr. Fazio and it was requested that Mr. Fazio provide a site plan when available. Coordination with Mr. Fazio occurred. It appears a 24 unit building with single bedroom and studio apartments. A 2” waterline and 4” Fireline are planned. Tap fees and plan review requirements were provided to Mr. Fazio.

UPDATE: NONE

23rd and Kipling St. Apartments – Bill Weiskopf

On July 29th, an engineering review fee document was provided to Mr. Weiskopf in regards to the review of sanitary sewer plans for the 23rd and Kipling Street Apartment project. The review fee amount is \$2000.00. On August 25th, a plan review document was provided to the City of Lakewood. Review fee was received on April 10. Plan review is underway for the proposed 4-unit apartment building. Plan review was provided to the developer on April 23. Updated signed and sealed plans were provided to the District on April 30. Tap fee document was provided to the developer on May 7 for the total amount of \$38,166.00. The 1-inch water meter size was verified by Wheat Ridge Water District.

UPDATE: NONE

2872 Xenon Street – Connection/Abandonment – Mike

On May 15, Mike contacted the District to discuss District procedures for a new connection and abandoning an existing connection. A detail showing a saddle wye connection was provided to Mike along with inspection fee costs and Ramey's contact information for inspection.

UPDATE: NONE

W. 32nd Ave. and Youngfield – Owen Keenan – Sterling Design

Mr. Keenan requested information from the District regarding mainlines within W. 32nd Avenue. A District schematic was provided of the existing mainlines in the area.

UPDATE: NONE

Denver Water Conduit Replacement

A meeting was attended on July 17th, 2013 to discuss the Denver Water replacement that will begin at the Applewood Shops and extend towards the Moffat Treatment Plant within the District. The 84" waterline installation will cross multiple district lines and is the early stages of design. Coordination between Dewberry and REC has occurred for locating existing sanitary sewer lines and potholing will commence on certain areas that design feels is necessary for conflicts with the new waterline. Meetings with HDR and Dewberry survey representatives occurred on November 6th and 8th to determine the location of the existing mainlines within the Applewood Shopping Center as well as 32nd Avenue and Ward Road to allow design to continue on the 84" waterline. Discussions concerning possible conflicts of the waterline with existing sanitary mainline occurred – Location: Applewood Knolls Drive and Benthaven Drive. Coordination with K. Bushdiecker from HDR occurred on April 10th, 2014 concerning the as-constructed documents of the mainlines located within the Applewood Shopping Center. HDR was interested in the depths of the District mainline and horizontal location as the new conduit may need to include a bore of the new 84" waterline. A meeting occurred on December 5 between Denver Water Department and the District. DWD stated in the meeting that the installation is slated to occur in 2019. The installation is planned to be an 84" diameter water conduit. There are likely areas where conflicts will occur with District sanitary mains.

UPDATE: NONE

2180 Union Street – Service Line – Sherlock Homes

A sanitary sewer video was provided to the District for inspection. It appears that a connection occurs to the sanitary sewer service with a high flow. It is possible that the connection to the service is from a sump pump or foundation drain. Sherlock Homes will inspect the service line and property as part of Phase 2 of the Quail Street Back-ups.

UPDATE: NONE

Miscellaneous

- Moffat billing was provided to the District to be provided to Denver Water. The current contact at Denver Water, Ken Pollack, no longer works with Denver Water. A new contact was made in order to coordinate the high flows that were seen over the first 6 months of this year likely cause by unusually high rainfall.
- 4101 Miller Street – coordination has been ongoing with the District and an appraisal officer to determine the value of the 4101 Miller Street property. Appraisal has been given on the property at \$600,000.00.
- Tap Fee Study is attached for the Board’s review.
- **Letter stating no changes were made to the District boundary were provided to DOLA and Jefferson County.**